

# Request for Record Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
**Washington, DC 20408**

1 From (Agency or establishment)  
**Department of the Army**

2 Major Subdivision  
**Office of the Administrative Assistant to the Secretary of the Army**

3 Minor Subdivision  
**Records Management and Declassification Agency**

4 Name of Person with whom to confer  
**Brenda Fletcher**

5 Telephone (include area code)  
**703-428-6298**

File Number  
**N1-A4-10-46**

Date Received  
**3/24/10**

**Notification to Agency**  
 In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date **05 Sept 2010** Archivist of the United States *[Signature]*

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required  is attached  has been requested

Signature of Agency Representative *[Signature]* Title **Richard A. Wojewoda, Chief, Records Mgmt Division** Date (mm/dd/yyyy) **03/15/2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center"><b>350 - Training</b></p> <p><b>Background</b> The system is used to model, simulate, and project operational training requirements and match those requirements to resources. The system plans and schedules training requirements. The application interfaces with existing Army systems to pull required data on course and class offerings, class size, training resource requirements, programs of instruction, available resources and facilities. What-if capabilities enable the evaluation of changed conditions such as resources, facilities, and training requirements.</p> <p><b>RN. 350-1gg</b>  <b>Title: Manuever Center of Excellence, Modeling and Simulation Tool (MCOE, M&amp;S) (BASE4D) Master File</b>  <b>Authority TBD</b>  <b>PA TBD</b></p> <p><b>Description</b> The main subject matter of the system is training schedule data obtained from other training databases, training course data and classroom offerings, training resource requirements; programs of instruction, available training resources and facilities, and similar training-related information.</p> <p><b>Disposition</b> K5 Keep until record is 5 years old, then delete</p> <p><b>Note</b> Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p> <p><i>See attached</i></p>		<p><i>Change made per Mr. Fletcher request dated on 8/13/10. JW</i></p>

Background Modeling and simulation activity concern the development and maintenance of computer-based models and simulators The modeling and simulation tool is used to create and manage training schedules and track training unit readiness Users of the system are combat and materiel developers who establish the rules and programs that makes up battle command and war fighter simulated environment The system receives information from the structure manning decision review (SMDR) database which validates training requirements

RN 350-1GG

Title Maneuver Center of Excellence, Modeling and Simulation Tool (MCOE, M&S) (Base4D) Master File

Authority TBD

PA TBD

Description Base4D has the ability to model future base activities in 3-D so military leaders can avoid equipment shortages and training bottlenecks Records are copies of training schedules and data extracted from the Automated Systems Approach to Training (ASAT) which is doctrine and training products

Disposition K5 Keep until record is 5 years old, then delete

Note Use record number (RN) 25-1kkk for source input records RN 25-1III for automated system documentation and specification files, and RN-1nnn for backup files