

# Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

1 From (Agency or establishment)  
Department of the Army

2 Major Subdivision  
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision  
Records Management and Declassification Agency

4 Name of Person with whom to confer  
Sheila M Brown/Shirley Kinson-Jones

5 Telephone (include area code)  
703-428-6412

Number  
**01-AR-10-02**

Date Received  
**3/30/10**

**Notification to Agency**  
In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date  
**WITHDRAWN**

Archivist of the United States

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required     is attached     has been requested

Signature of Agency Representative: *[Signature]*    Title: **Richard A Wojewoda, Chief, Records Management Division**    Date (mm/dd/yyyy): **29 MAR 2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
1	<p style="text-align: center;">AR 600-8-29, Officer Promotions</p> <p>RN 600-8-29 Title Officer Promotions System Master File Authority TBD PA TBD Descriptions</p> <p>Officer Selection Support System (OSSS) supports and provides information for the centralized Officer Promotion Selection System. Through menu driven programs, OSSS allows the Promotions Branch to create eligible files, verify selection board results, publish promotion lists, and issue promotions</p> <p>Disposition Permanent Keep until no longer needed for conducting business and then retire to AEA. The AEA will transfer to the National Archives and Records Administration <i>when the record is 20 years old</i></p> <p>NOTE Use record number (RN) 25-1111 for automated system administrative reports, RN 25-1kkk for source/input records and RN 25-1nnn for backup files, 25-1mmm for automated system documentation and specification files</p>		<p><i>Changed per Ro's request see email dated 3/4/13 [Signature]</i></p>
<del>2</del>	<p><del>RN 600-8-29</del> <del>Title System Documentation and Specification Master File</del> <del>Authority TBD</del> <del>PA TBD</del> <del>Description</del></p> <p><del>Contains planning policies, procedures, architectures, and responsibilities pertaining</del></p>	<p><i>GRS 20, item 11</i></p>	

~~to information management, life cycle management of information systems, and records pertaining to all five Information Mission Area (IMA) disciplines (communications, automation, records management, Visual Information (VI), and publications and printing )~~

*CAS 20, item 11*

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