

# Request for Records Disposition Authority

(See Instru on reverse)

## Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

1 From (Agency or establishment)  
Department of the Army

2 Major Subdivision  
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision  
Records Management and Declassification Agency

4 Name of Person with whom to confer  
Shirley Kinson-Jones

5 Telephone (include area code)  
703-428-6411

Number  
**01-AU-10-74**

Date Received  
**5/4/10**

**Notification to Agency**  
In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date  
**14 APR 10**

Archivist of the United States  
*[Signature]*

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required     is attached     has been requested

Signature of Agency Representative: *[Signature]*    Title: **Richard A. Wojewoda, Chief, Records Management Division**    Date (mm/dd/yyyy): **26 MAR 2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center">U S Army Continuity of Operations Program Policy and Planning</p> <p align="center">AR 500-3e</p> <p>RN 500-3e Title Deployment and Reconstitution Tracking Software (DARTS) Authority TBD PA TBD Description Information contained consists of Unit and Soldier Data (UIC, SSN, Name, etc) used to validate readiness posture and certify personnel for deployment Disposition KN Keep until no longer needed for conducting business, but not longer than 6 years, then delete</p> <p>Note Use record number (RN) 25-1kkk for source/input records, RN 25-111 for automated system administrative reports, RN 25-1mmm for system documentation, and RN 25-1nnn for backup files</p>		