

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

Job Number

NI-44-10-8

1 From (Agency or establishment)

Department of the Army

Date Received

10/30/09

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Brenda Fletcher

5 Telephone (include area code)

703-428-6298

Date

Archivist of the United States

[Handwritten signature]

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

[Handwritten signature: Richard A. Wojewoda]

Title

Richard A. Wojewoda, Chief, Records Mgmt Division

Date (mm/dd/yyyy)

10/02/2009

7 Item Number

8 Description of Item and Proposed Disposition

9 GRS or Superseded Job Citation

10 Action taken (NARA Use Only)

570 - Manpower and Equipment Control

Background Information systems used by manpower and force management personnel, at all levels, who establish authorities for military and civilian positions and grades, allocate and program resource data for organizations, and, establish position justifications

~~RN 570b~~

Title Manpower and Equipment Control Master File
Authority TBD
PA NA

Description These systems are used to manage the Army's force structure and manpower accounting process. Included are manpower authorizations and requirements reflecting the number of personnel allocated to specific organizations of the Army, by position, grade, and specialty code

Disposition T20 Keep until no longer needed for conducting business, then retire to ~~AEA. The AEA will destroy record when 20 years old.~~

Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files

** See attached page **

7/8/11 changed per RO's request. See email dated 7/8/11.

[Handwritten signature]

RN 570-4

Title Structure and Manpower Allocation System (SAMAS) Master File

Authority TBD

PA. NA

SAMAS is Army's database for allocation of resources to the various Army organization TDAs. SAMAS records, maintains and distributes force data. Its main purpose is accounting for personnel and equipment authorizations. The SAMAS database contains troop program sequence number, unit identification code (UIC), combat army regimental system (CARS), branch and unit level codes and descriptions, structure and authorized strength, the approved management decision package, and resource operating code (ROC).

TEMPORARY T20 Keep until no longer needed for conducting business, then retire the AEA. The AEA will delete the record when it is 20 years old.