

# Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

Number  
**JF-AU-10-9**

1 From (Agency or establishment)  
Department of the Army

Date Received

2 Major Subdivision  
Office of the Administrative Assistant to the Secretary of the Army

**Notification to Agency**  
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision  
Records Management and Declassification Agency

4 Name of Person with whom to confer  
Shirley Kinson-Jones

5 Telephone (include area code)  
703-428-6411

Date  
**12 July 10**

Archivist of the United States  
*[Signature]*

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required     is attached     has been requested

Signature of Agency Representative

Title  
Richard A. Wojewoda, Chief, Records Management Division

Date (mm/dd/yyyy)  
**04/16/2010**

Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center">Personnel Evaluations AR 623</p> <p>RN: 623-3a Title Noncommissioned Officer Evaluation System (NES) Masterfile Authority TBD PA TBD Description Evaluation reports on regular Army Enlisted personnel data. Access is limited via roles/userid in updating data. The system captures the SSN, Period of Report, Type of report, error codes (if any), NCO's rank, PSB Code, CMD Code, Data updated, APFT data, DMOS &amp; Duty Title Disposition. KE6 Event is upon verification of administrative requirements. Keep until event occurs, then delete 6 years after the event</p> <p>Note Use record number (RN) 25-1kkk for source/input records, RN 25-111 for automated system administrative reports, RN 25-1mmm for system documentation, and RN 25-1nnn for backup files</p>		

Item No.	System Name	Acronym	RN/Disposition	Proponent
	Noncommissioned Officer Evaluation System	NES	623a/KE6	G1