

# Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To National Archives and Records Administration (NIR)  
Washington, DC 20408

Job Number

NAU-10-15

Date Received

10/30/09

1 From (Agency or establishment)

Department of the Army

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Brenda Fletcher

5 Telephone (include area code)

703-428-6298

Date

10/22/09

Archivist of the United States

*[Signature]*

### Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

### 6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required  is attached  has been requested

Signature of Agency Representative

*Richard Wojewoda*

Title

Richard A. Wojewoda, Chief, Records Mgmt Division

Date (mm/dd/yyyy)

10/02/2009

Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>530 - Operations and Signal Security</p> <p>Background Information systems used by security program managers, officers, and coordinators, responsible for the development, organization, and administration of an operations security program affecting all elements of the Department of the Army. The operations security process identifies critical information, analyzes threat and vulnerabilities, assess risks, and implement security measures.</p> <p><del>RN 530a</del> Title Operations and Signal Security Master File Authority TBD PA NA</p> <p>Description These systems collect, analyze, and present security data from a wide variety of systems and is the basis of investigations of security threats. Information in these system consists of performance statistics of operating networks being monitored.</p> <p><del>Disposition K2 Keep until record is 2 years old, then delete</del></p> <p><i>* See attached *</i></p>		<p><i>Changed per Records Officer's request. See email dated 7/7/2011. SW</i></p>

RN 380-53b

Title Security Information Management System (SIMS/ArcSight) Master File

Authority TBD

PA NA

**Background** Information systems monitoring concerns security penetration and verification testing and vulnerability analysis. Information security monitors may detect computer anomalies that could potentially be unauthorized intrusions into Army automated information systems (AIS). When anomalies are detected, procedures in AR 380-19 are followed. Actual crimes or incidents are reported under AR 381-12, appendix B.

**Description** Records include written request authorizations, notifications, verification testing and certification, violation reports, and performance statistics of operating networks, descriptions of notification procedures, including warning and banner notice, and copies of quarterly publications.

**Disposition** Keep until the record is 2 years old, then delete.