

Request for Records Disposition Authority

(See Instru. on reverse)

Leave Blank (NARA Use Only)

Number

NI-AU-10-23

Date Received

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date

13 July 10

Archivist of the United States



To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)

Department of the Army

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Brenda Fletcher

5 Telephone (include area code)

703-428-6298

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

Title

Date (mm/dd/yyyy)

Richard A. Wojewoda, Chief, Records Mgmt Division

02/05/2010

Item Number

8 Description of Item and Proposed Disposition

9 GRS or Superseded Job Citation

10 Action taken (NARA Use Only)

601 - Personnel Procurement

Background These records concern recruiting and retention activities and other matters relating to Army Reserve personnel

RN 601-210m

Title Reserve Recruiting and Retention System (RRS) Master File

Authority TBD

PA NA

Description. The RRS system contains recruitment and retention information, including recruiting prospect cards. Outputs from the RRS are reenlistment postcards and 4 and 9-month interval reports of reenlistment eligibles

Disposition K6 Keep in CFA until record is 6 years old, then delete

Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files