

Request for Records Disposition Authority

(See Instr. on reverse)

Leave Blank (NARA Use Only)

Number

11-AU-10-35

Date Received

3/24/10

Notification to Agency

In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date

17 NOV 11

Archivist of the United States

To National Archives and Records Administration (NIR)
Washington, DC 20408

1 From (Agency or establishment)
Department of the Army

2 Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision
Records Management and Declassification Agency

4 Name of Person with whom to confer
Brenda Fletcher

5 Telephone (include area code)
703-428-6298

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

Title

Richard A. Wojewoda, Chief, Records Mgmt Division

Date (mm/dd/yyyy)

03/15/2010

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p style="text-align: center;">415 – Construction</p> <p>Background Information systems created by organizations having responsibility for administering and managing construction at military installations and facilities. The system supports Army Reserve public works, facilities operations and maintenance functions, real estate management, and environmental stewardship.</p> <p>RN 415-18a Title Programming Administration and Execution (PAX) Master File Authority TBD PA TBD</p> <p>Description The master file is a consolidation of the Army's real property inventory showing the status, cost, area, capacity and condition of each item of real property, including leases and permit and license information, facility ratings and housing data, and, cost and work management reports, pre-award construction planning, workload forecasting, quality assurance reports, schedules, and closeout data. Included are approvals, authorizations and justifications, construction specifications designs and drawings, site inspections, progress and completion reports, blueprints, photos, materiel cost and funding documents, real property category codes, site plans and work orders, published reference documents and guides such as algorithms used to calculate real property asset allowances.</p> <p>Military construction projects are tracked by project number. Construction documentation is maintained for 3 years after the appropriation year.</p>		

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Disposition TE10 Event is after completion of construction project. Keep until event occurs and then until no longer needed for conducting business Transfer to the AEA The AEA will delete record 10 years after the event.</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		