

# Request for Records Disposition Authority

(See Instructions on reverse)

## Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
**Washington, DC 20408**

1 From (Agency or establishment)  
**Department of the Army**

2 Major Subdivision  
**Office of the Administrative Assistant to the Secretary of the Army**

3 Minor Subdivision  
**Records Management and Declassification Agency**

4 Name of Person with whom to confer  
**Brenda Fletcher**

5 Telephone (include area code)  
**703-428-6298**

Number  
**01-AM-10-08**

Date Received  
**4/20/10**

**Notification to Agency**  
 In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date  
**21 Jun 11** Archivist of the United States

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required     is attached     has been requested

Signature of Agency Representative: *Richard A. Wojewoda*    Title: **Richard A. Wojewoda, Chief, Records Mgmt Division**    Date (mm/dd/yyyy): **29 MAR 2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
1	<p align="center"><b>420 - Facilities Engineering</b></p> <p>Background These systems concern real property inventories, work planning inputs and similar information used to support the Department of Public Works assessment of conditions and projects for maintenance, repair, or modification of buildings, grounds and other facilities areas</p> <p>Title <b>Roofing Engineered Management System (ROOFER) Master File</b>                      Authority <b>TBD</b>                      PA <b>TBD</b></p> <p>Description The system is used by engineers to assess condition for repair and replacement of roofs Documents consists of inventories, inspections, and work plans</p> <p>Disposition <b>KEN</b> Event is after completion or disapproval of project Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete</p> <p>Description</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

Job Number

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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
2	<p>RN 420-1                      Title Railroad Track Engineered Management System (RAILER)                      Master File                      Authority TBD                      PA TBD</p> <p>Description. The system is used by engineers to assess railroad track problems. Documents consists of inventories and assessments</p> <p>Disposition KEN Event is after completion or disapproval of project Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete.</p>		
3	<p>RN 420-1                      Title Pavement Management System (PAVER) Master File                      Authority AR 420-1                      PA TBD</p> <p>Description The system is used by engineers to manage the pavement network and determine restoration and modernization requirements; conduct and assess pavement conditions and inspections, identify and prioritize preventive and safety maintenance and repairs Documents consists of inventories, inspections, and work plans, pavement management procedures, project plans and specifications, traffic engineering and snow removal and ice control</p> <p>Disposition KEN Event is after completion or disapproval of project Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		