Request for Records Disposition Authority

To National Archives and Records Administration (NIR)
Washington, DC 20408

From (Agency or establishment)
Department of the Army

Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

Minor Subdivision
Records Management and Declassification Agency

Name of Person with whom to confer
Brenda Fletcher

Date: 29 Mar 10

6 Agency Certification
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

Richard A. Wojewoda, Chief, Records Mgmt Division

350 - Training

Background The sustainable range program is a community of geographic information systems related to managing military range areas. The system supports the Army range mapper program and the range and training land program.

Installations without the computer hardware to run the Range Facility Management Support System (RFMSS), use the Sustainable Range Program system to maintain munitions expenditure records.

Installation range organizations annually report munition expenditures to the installation environmental office, indicating all munitions expenditures by range and number of duds reported for each. The installation environmental office keeps these records permanently. A copy of the annual report is kept for 3 years by the installation range organizations.

RN 350-19

Title Sustainable Range Program (SRP) Master File
Authority TBD
PA TBD

Description Geospatial mapping data, military range areas and maneuver lands information. Maps include surface danger zones, military range modernization planning designs, and similar information. Reports of munitions expenditures consist of the numbers and types of expended munitions, the range on which the munitions were expended, and the unit or other organization that expended the munitions.

Disposition K3 Keep until record is 3 years old, then delete

Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN 1mmm for backup files.

115-109
NSN 7540-00-634-4064
Previous Edition Not Usable

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Standard Form 115 (Rev 3/1991)
Prescribed by NARA 36 CFR 1228

11/15/11
See attached and e-mail recommending changes on 11/15/11
RN: 350-19c
Title: Sustainable Range Program (SRP) Geographic Information System (GIS) Toolkit
Authority: TBD
PA: TBD

Master File  Electronic geospatial data layers and maps to include Surface Danger Zones (SDZ), military range modernization planning designs, noise contours, standardized Military Installation Maps (MIMs) and similar documentation

Disposition  KE3  Event is when the SRP GIS Working Group provides recommendations to the SRP Executive Board on applications that support the SRP. Keep until event occurs and then delete or destroy

Note: Use record number (RN) 25-1kkk for source input records  RN 25-1III for automated system documentation and specification files, and RN-1nnn for backup files