

# Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

Number

01-AU-10-77

1 From (Agency or establishment)

Department of the Army

Date Received

5/4/10

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

**Notification to Agency**

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Sheila M. Brown/Shirley Kinson-Jones

5 Telephone (include area code)

703-428-6412

Date

19 March 12 [Signature]

Archivist of the United States

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative

[Signature]

Title

Richard A. Wojewoda, Chief, Records Management Division

Date (mm/dd/yyyy)

04/16/2010

Item Number

8 Description of Item and Proposed Disposition

9 GRS or Superseded Job Citation

10 Action taken (NARA Use Only)

AR 140-10, Assignments, Attachments, Details, and Transfers

RN 140-10c

Title Reserve Statistics Accounting System/Reserve Components Common Personnel Data System (RSAS/RCCPDS) System Master File

Authority TBD

PA TBD

Description A master record is maintained for each Army Reserve Soldier. The System Master File for the Army Human Resource Command is the Total Army Personnel Data Base-Reserve (TAPDB-R), which includes Human Resource Management data on Army Reserve (Individual Ready Reserve, Individual Mobilization Augmentee, Active Guard Reserve, and Troop Program Unit), Soldiers, veterans, retirees and their families. The Master File database contains records created at point of accession or initial entry into military service. The primary key is the social security number.

Disposition KN Keep in AEA until no longer needed for conducting business, but not longer than 6 years, then delete

NOTE Use record number (RN) 25-1111 for automated system administrative reports, RN 25-1kkk for source/input records and RN 25-1nnn for backup files, 25-1mmm for automated system documentation and specification files