

# Request for Record Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

Number

NI-AU-10 84

1 From (Agency or establishment)

Department of the Army

Date Received

7/1/10

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

**Notification to Agency**  
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Sheila M. Brown

5 Telephone (include area code)

703-428-6412

Date

8 Feb 11

Archivist of the United States

*[Signature]*

## 6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative

*[Signature]*

Title

Richard A. Wojewoda, Chief, Records Management Division

Date (mm/dd/yyyy)

06/18/2010

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>AR 25-1, Army Knowledge Management and Information Technology</p> <p>RN 25-1hhhhh Title Financials and Asset Management System (FAMS) Authority TBD PA TBD</p> <p>Description System contains billing detail records from multiple vendors for Department of Defense telecom services in the National Capital Region <i>of contract.</i></p> <p>Disposition KEN Event is after termination. Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete</p> <p>NOTE Use record number (RN) 25-1111 for automated system administrative reports, RN 25-1kkk for source/input records and RN 25-1nnn for backup files, 25-1mmm for automated system documentation and specification files</p> <p>Please see attached survey for additional information</p>	<p>SEE ATTACHED EMAIL DATED 11/4/11 AND 1/20/11</p>	