

Request for Records Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

Number

21-AU-10-87

1 From (Agency or establishment)

Department of the Army

Date Received

7/1/10

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Enca Elaine Wilson

5 Telephone (include area code)

703-428-6393

Date

2 March 11

Archivist of the United States

[Signature]

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative

[Signature: Richard A. Wojewoda]

Title

Richard A. Wojewoda, Chief, Records Management Division

Date (mm/dd/yyyy)

06/14/2010

7 Item Number

8 Description of Item and Proposed Disposition

9 GRS or Superseded Job Citation

10 Action taken (NARA Use Only)

Mobility Inventory Control Accountability (MICAS) System
AR 710-1

Note Note Use record number (RN) 25-1kkk for source/input records, RN 25-111 for automated system administrative reports, RN 25-1mmm for system documentation and specification, and RN 25-1nnn for backup files See attachment

RN 710-1t
Title Mobility Inventory Control Accountability System (MICAS)
Authority TBD
PA TBD

Description Stock data, item and shelf life information, quantity, location and issued hand receipts

Disposition K5 Keep until records are 5 years old, then delete See attachment ^{TMJ} 3/1/2011