

Request for Record¹ Disposition Authority

(See Instructions on reverse)

Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**
Washington, DC 20408

1 From (Agency or establishment)
Department of the Army

2 Major Subdivision
Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision
Records Management and Declassification Agency

4 Name of Person with whom to confer
Shirley Kinson-Jones

5 Telephone (include area code)
703-428-6411

Job Number
01-AU-10-93

Date Received
6/29/10

Notification to Agency
In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date **9/12/12** Archivist of the United States *[Signature]*

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative *[Signature]* Title **Richard A. Wojewoda, Chief, Records Management Division** Date (mm/dd/yyyy) **3 Jun 2010**

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p align="center">ACQUISITION OF REAL PROPERTY AND INTERESTS THEREIN AR 405-10</p> <p>RN 405-10v Title Homeowner's Assistance Program Management Information System (HAPMIS) Master File Authority TBD PA A0405-10qCE Description System contains full name, applicant social security number (SSAN), grade/rank, mailing address (street, city, state, zip code), employment information (unit, retirement system, branch of service), home & work telephone number Disposition TE10 Event is after final action or decision on appeals, as applicable Keep until event occurs and then until no longer needed for conducting business, then retire to the AEA The AEA will delete the record 10 years after the event</p> <p>Note Use record number (RN) 25-1kkk for source/input records, RN 25-1lll for automated system administrative reports, RN 25-1mmm for system documentation, and RN 25-1nnn for backup files</p> <p>Please see attached for additional information</p>		