

Request for Records Disposition Authority	
(See Instructions on reverse)	
To National Archives and Records Administration (NIR) Washington, DC 20408	
1 From (Agency or establishment)	Department of the Army
2 Major Subdivision	Office of the Administrative Assistant to the Secretary of the Army
3 Minor Subdivision	Records Management and Declassification Agency
4 Name of Person with whom to confer	5 Telephone (include area code)
Sheila M Brown	703-428-6412

Leave Blank (NARA Use Only)	
Job Number	N1-AU-10-97
Date Received	6/28/10
Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
Date	Archivist of the United States
1 FEB 2013	

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required is attached has been requested

Signature of Agency Representative	Title	Date (mm/dd/yyyy)
	Richard A. Wojewoda, Chief, Records Management Division	05/07/2010

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>AR 215-3, Nonappropriated Funds Personnel Policy</p> <p>RN 215-3qq Title NAF Employee Benefits Management System (NEBMS) Authority TBD PA TBD</p> <p>Description NEBMS contains NAF employee personnel information including benefit plans participation, benefit contributions, payments, and creditable service for benefit entitlements</p> <p>Disposition TE65 Event is after latest separation from NAF service Transfer of employee Transfer folder to new Federal employing office Retire the official personnel folder to the National Personnel Records Center (NPRC) (Civilian), 1411 Boulder Drive, Rock City Industrial Center, Valmeyer, IL 62295, 1 year after latest separation NPRC will delete 65 years after latest separation from NAF services</p> <p>NOTE Use record number (RN) 25-1111 for automated system administrative reports, RN 25-1kkk for source/input records and RN 25-1nnn for backup files, 25-1mmm for automated system documentation and specification files</p> <p>Please see attached survey for additional information</p>		