

# Request for Records Disposition Authority

(See Instructions on reverse)

## Leave Blank (NARA Use Only)

To **National Archives and Records Administration (NIR)**  
Washington, DC 20408

Job Number

N1-AU-10-100

1 From (Agency or establishment)

Department of the Army

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Sheila M Brown

5 Telephone (include area code)

703-428-6412

Date Received

6/28/10

### Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

Date

Archivist of the United States

*[Handwritten signatures]*

### 6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required     is attached     has been requested

Signature of Agency Representative

Title

Date (mm/dd/yyyy)

Richard A Wojewoda, Chief, Records Management Division

06/03/2010

| 7 Item Number | 8 Description of Item and Proposed Disposition  | 9 GRS or Superseded Job Citation | 10 Action taken (NARA Use Only) |
|---------------|---|----------------------------------|---------------------------------|
|               | <p>AR 195-2, Criminal Investigation Activities</p> <p>RN 195-2q<br/>Title Criminal Investigation Command (CIDC) Information Management System (CIMS)<br/>Authority TBD<br/>PA TBD</p> <p>Description System contains incident time, date, location, alleged offenses, and the persons and property involved System contains records created from 1987 (portion of that year) to present One case file is created for each criminal investigation case Primary keys exist for case, incident, offense, entity, and property associations</p> <p>Disposition TE40 Event is after date of final action Keep until event occurs and then until no longer needed for conducting business, and then retire to AEA The AEA will destroy the record 40 years after the event</p> <p>NOTE Use record number (RN) 25-1111 for automated system administrative reports, RN 25-1kkk for source/input records and RN 25-1nnn for backup files, 25-1mmm for automated system documentation and specification files</p> <p>See N1-AU-90-9</p> <p>Please see attached survey for additional information</p> |                                  |                                 |