

# Request for Records Disposition Authority

(See Instructions on reverse)

## Leave Blank (NARA Use Only)

To National Archives and Records Administration (NIR)  
Washington, DC 20408

Job Number

11-44-11-30

1 From (Agency or establishment)

Department of the Army

Date Received

3/25/11

2 Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

### Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

3 Minor Subdivision

Records Management and Declassification Agency

4 Name of Person with whom to confer

Shirley Kinson-Jones

5 Telephone (include area code)

703-428-6411

Date

06.30.2011

Archivist of the United States

Paul M. H. [Signature]

### 6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

CRO

is not required  is attached  has been requested

Signature of Agency Representative

Title

Date (mm/dd/yyyy)

Richard A. Wojewoda, Chief Records Management Division

03/24/2011

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>Background Army Field Support Battalion-SouthWest Asia-Logistics, a subordinate of the 402d Army Field Support Brigade and US Army Sustainment Command, is requesting authorization for early on-site disposal of Theater Provided Equipment (TPE) reconciled property records. The existing disposition requires the records be destroyed 6 years after the property is turned in or destroyed. After discussions between functional subject matter experts, the command historian and the command records manager, the consensus is it would not be practical or viable to digitize or transfer these records to meet remaining retention period as the workload and cost involved would be significant and outweigh the benefits. All document registers for reconciled records can be retrieved electronically through the Army's web-based combat service support property accountability system PBUSE (Property Book Unit Supply Enhanced).</p> <p>This request for early disposal applies to the 401st &amp; 402nd Army Field Support Brigades in Iraq/Afghanistan during their 2011 end of tour duty drawing down more than 7 years of combat and theater sustainment equipment.</p> <p>A legal review by the Army Sustainment Command, Office of Counsel, indicates no legal objection to the early disposal as requested.</p> <p>RN 710-2aaa                      Title Property book and supporting documents                      Authority TBD                      Description Documents reflecting description, receipt, and turn-in of property for which the property book officer is accountable. Included are property books, receipts, turn-in slips, reports of survey, inventory adjustment reports, and other documents supporting entries to the property book.                      Disposition KEN Event is when property is turned in or destroyed. Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.</p>		