

Request for Records Disposition Authority	
(See Instructions on reverse)	
To National Archives and Records Administration (NIR) Washington, DC 20408	
1 From (Agency or establishment)	Department of the Army
2 Major Subdivision	Office of the Administrative Assistant to the Secretary of the Army
3 Minor Subdivision	Records Management and Declassification Agency
4 Name of Person with whom to confer	5 Telephone (include area code)
Brenda Fletcher	703-428-6298

Leave Blank (NARA Use Only)	
Job Number	N1-A4-11-3
Date Received	10/11/10
<b>Notification to Agency</b> In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
Date	Archivist of the United States
10 JAN 11	<i>[Signature]</i>

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative	Title	Date (mm/dd/yyyy)
<i>[Signature]</i>	Richard A. Wojewoda, Chief, Records Mgmt Division	09/16/2010

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	<p>570 – Manpower Management</p> <p>Background The Resource Management On-Line (RM Online) system is used by resource management personnel at Army commands (ACOM), field operating agencies (FAO), direct reporting units (DRU), and their subordinate organizations and activities who formulate budgets (dollars and manpower), authorize and distribute funds and manage end strength</p> <p>The system captures, stores, and distributes command operating data. It is primarily used for programming, executing, and documenting the force structure. RM Online imports accounting and manpower data from various systems and uses the data to formulate a proposed budget and monitor execution.</p> <p>Information exists dating from 2008.</p> <p>All financial information is retained until the appropriation is considered cancelled, a minimum of 6 years. The RM Online system is expected to terminate around 2020.</p> <p>RN AR 570-4k Title Resource Management On-Line Master File Authority TBD PA TBD</p> <p>Description The system consists of manpower records at the organizational level, listing of authorized personnel by grade, skill level and authority line. Also included are planned, projected and approved manpower authorizations, tables of organization and equipment authorizations (TOE), command plans, troop lists, tables of distribution and authorities (TDA) and similar resource and budget authorization documents.</p>		

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

Job Number

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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>Disposition T10 Keep until no longer needed for conducting business, then retire to the AEA The AEA will delete when record is 10 years old.</p> <p>Note Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports, RN 25-1mmm for automated system documentation and specification files, and RN-1nnn for backup files</p>		