REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO
GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

FROM (Agency or establishment)
1. Department of the Army

2. Major Subdivision
   Army Records Management Operations Office

3. Minor Subdivision
   Standards Division

4. Name of person with whom to confer
   Cliff Jones

5. Telephone Ext
   325-6044

6. Certificate of Agency Representative

   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of [number] page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   □ A GAO concurrence is attached, or □ is unnecessary

7. Date
   26 Nov 85

8. Signature of Agency Representative
   W.R. Boardman, CRM

9. Title
   Army Records Manager

10. Item No

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
<th>GRS OR SUPERSEDED</th>
<th>ACTION TAKEN (NARS USE ONLY)</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>1304-23 Materiel status record. (Planned MARKS Number 70-2a)</td>
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   BACKGROUND: This is a new file number being developed by the Army to meet the requirements in AR 70-2 (Materiel Status Recording). The materiel status record summarizes the official history of research and development for items that require special handling. The following description and disposition instructions meet current Army requirements.

   1304-23 Arrangement - Chronological
   Annual volume accumulated - 3' Total volume to date - 16'

   Description
   Materiel status record

   Information regarding the development of items or systems. Included are requirement documents, system/item nomenclature and similar identifying information, project/task number, security classification guide, in-process review results, type classification actions, and similar information.

   Disposition
   b. Other offices: Destroy when no longer needed for current operations.

   8/6-10

2 ITEMS