

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-AU-86-11	DATE RECEIVED 1/23/86
1. FROM (Agency or establishment) DEPARTMENT OF THE ARMY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office, Assistant Chief of Staff for Information Management		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Standards Division, Army Records Management Opns Ofc			
4. NAME OF PERSON WITH WHOM TO CONFER John G. Vos	5. TELEPHONE EXT. 325-0440	DATE 4-16-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Banks</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 14 Jan 86	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>WR Boardman, CRM</i>	D. TITLE W. R. BOARDMAN, CRM, Acting Chief, Standards Division.
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>Minor change of retention for a temporary record series to accommodate records kept by U.S. Military Enlistment Processing Command (USMEPCOM):</p> <p><u>File #:</u> 713-03 (TAFFS, AR 340-18) 601-222f (MARKS, AR 340-ZZ)</p> <p><u>Title:</u> Test Material Inventory Files</p> <p><u>Description:</u> Information resulting from daily inventories and examinations of test booklets and scoring keys in current use, and other periodic inventories taken of all accountable test materials. Included are daily inventory sheets, periodic inventory papers, and related information.</p> <p><u>Disposition:</u> (Added portion underscored) <u>USMEPCOM: Destroy 1 month after approval of semi-annual inventory.</u> Other offices: Destroy after 1 year.</p>	NC-AU-75-38	

86-25