

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-44-86-19	DATE RECEIVED 2/4/86
1. FROM (Agency or establishment) DEPARTMENT OF THE ARMY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION ARMY RECORDS MANAGEMENT OPERATIONS OFFICE		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION STANDARDS DIVISION		5. TELEPHONE EXT. 325-6044	ARCHIVIST OF THE UNITED STATES [Signature]
4. NAME OF PERSON WITH WHOM TO CONFER E. F. LESKO [Signature]		DATE 5-12-86	
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 14 Jan 86	C. SIGNATURE OF AGENCY REPRESENTATIVE W. R. BOARDMAN, CRM [Signature]	D. TITLE Army Records Manager
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<p>331-05 - Audit background files</p> <p>BACKGROUND: This office, in coordination with the Army Finance & Accounting Center, has recently completed a four-year, in-depth study to reconcile all Army financial regulations with Appendix D - Finance & Fiscal Functional Files - AR 340-18 - The Army Functional Files System - TAFFS. Together we have identified several areas of recordkeeping which may not have been previously scheduled in our files structure. We have also consolidated several related files from those presently in use Army-wide.</p> <p>-----</p> <p>CONTINUED ON NEXT PAGE</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

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	<table border="1"> <thead> <tr> <th data-bbox="289 414 495 478">PREVIOUS FILE NO.</th> <th data-bbox="495 414 958 478">TITLE</th> <th data-bbox="958 414 1255 478">RETENTION/APPROVAL AUTHORITY</th> </tr> </thead> <tbody> <tr> <td data-bbox="289 510 495 542">316-09</td> <td data-bbox="495 510 958 542">- Audit background files-----</td> <td data-bbox="958 510 1255 542">II-NN-3372</td> </tr> <tr> <td colspan="3" data-bbox="289 606 1255 649">PLANNED MODERN ARMY RECORDKEEPING SYSTEM-MARKS - NUMBER(S):</td> </tr> <tr> <td colspan="3" data-bbox="289 670 1255 712">36-5f</td> </tr> <tr> <td colspan="3" data-bbox="289 766 1255 840">THE FOLLOWING DESCRIPTION AND DISPOSITION INSTRUCTIONS MEET CURRENT ARMY REQUIREMENTS:</td> </tr> <tr> <td colspan="3" data-bbox="289 861 1255 904">331-05 - Audit background files</td> </tr> <tr> <td colspan="3" data-bbox="289 936 1255 1159"> <u>Description</u> Information created or accumulated by USAAA on the organization, functions, relationships, policies, financial capabilities, operating procedures, production methods, records and facilities, previous history, and physical size and location of military commands and Army installations and activities subject to audit by USAAA. </td> </tr> <tr> <td colspan="3" data-bbox="289 1191 1255 1287"> <u>Disposition</u> USAAA offices: Destroy when no longer needed for current operations. </td> </tr> </tbody> </table>	PREVIOUS FILE NO.	TITLE	RETENTION/APPROVAL AUTHORITY	316-09	- Audit background files-----	II-NN-3372	PLANNED MODERN ARMY RECORDKEEPING SYSTEM-MARKS - NUMBER(S):			36-5f			THE FOLLOWING DESCRIPTION AND DISPOSITION INSTRUCTIONS MEET CURRENT ARMY REQUIREMENTS:			331-05 - Audit background files			<u>Description</u> Information created or accumulated by USAAA on the organization, functions, relationships, policies, financial capabilities, operating procedures, production methods, records and facilities, previous history, and physical size and location of military commands and Army installations and activities subject to audit by USAAA.			<u>Disposition</u> USAAA offices: Destroy when no longer needed for current operations.				
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