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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | LEAVE BLANK | |
| TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 | | JOB NO. NI-44-86-20 | DATE RECEIVED 2/4/86 |
| 1. FROM (Agency or establishment) DEPARTMENT OF THE ARMY | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION ARMY RECORDS MANAGEMENT OPERATIONS OFFICE | | In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. | |
| 3. MINOR SUBDIVISION STANDARDS DIVISION | | DATE | ARCHIVIST OF THE UNITED STATES |
| 4. NAME OF PERSON WITH WHOM TO CONFER E. F. LESKO <i>EJL</i> | | 5. TELEPHONE EXT. 325-6044 | 5-12-86 <i>Frank A. Burke</i> |
| 6. CERTIFICATE OF AGENCY REPRESENTATIVE | | | |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

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| B. DATE 14 Jan 86 | C. SIGNATURE OF AGENCY REPRESENTATIVE <i>WR Boardman, CRM</i> W. R. BOARDMAN, CRM | D. TITLE Army Records Manager |
|-----------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------|

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARS USE ONLY) |
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| 1. | <p align="center"><u>331-08 - NAF audits</u></p> <p>BACKGROUND: This office, in coordination with the Army Finance & Accounting Center, has recently completed a four-year, in-depth study to reconcile all Army financial regulations with Appendix D - Finance & Fiscal Functional Files - AR 340-18 - The Army Functional Files System - TAFFS. Together we have identified several areas of recordkeeping which may not have been previously scheduled in our files structure. We have also consolidated several related files from those presently in use Army-wide.</p> <p align="center">-----</p> <p align="center">CONTINUED ON NEXT PAGE</p> | | |
| | #86-22 | 1 | ITEM |

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

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| | <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;"><u>PREVIOUS</u></td> <td style="width: 40%;"></td> <td style="width: 30%;"><u>RETENTION/APPROVAL</u></td> </tr> <tr> <td><u>FILE NO.</u></td> <td><u>TITLE</u></td> <td><u>AUTHORITY</u></td> </tr> <tr> <td>316-14</td> <td>- Nonappropriated fund audit files-----</td> <td>II-NNA-2037</td> </tr> <tr> <td colspan="3"><hr/></td> </tr> <tr> <td colspan="3"><u>PLANNED MODERN ARMY RECORDKEEPING SYSTEM-MARKS - NUMBER(S):</u></td> </tr> <tr> <td colspan="3" style="text-align: center;">36-51</td> </tr> <tr> <td colspan="3"><hr/></td> </tr> <tr> <td colspan="3" style="text-align: center;">THE FOLLOWING DESCRIPTION AND DISPOSITION INSTRUCTIONS MEET CURRENT ARMY REQUIREMENTS:</td> </tr> <tr> <td colspan="3">331-08 - NAF audits</td> </tr> <tr> <td colspan="3"><u>Description</u></td> </tr> <tr> <td colspan="3">Information on the performance of scheduled and special audits of nonappropriated fund activities by USAAA and CPA firms. These documents are accumulated by offices of the USAAA. Included are--</td> </tr> <tr> <td colspan="3"> <ul style="list-style-type: none"> a. Audit reports. b. Auditors' workpapers. c. CPA reports and correspondence. d. Related information. </td> </tr> <tr> <td colspan="3"><u>Disposition</u></td> </tr> <tr> <td colspan="3">USAAA and CPA audits: Destroy after completion of next audit performed by either USAAA or CPA.</td> </tr> </table> | <u>PREVIOUS</u> | | <u>RETENTION/APPROVAL</u> | <u>FILE NO.</u> | <u>TITLE</u> | <u>AUTHORITY</u> | 316-14 | - Nonappropriated fund audit files----- | II-NNA-2037 | <hr/> | | | <u>PLANNED MODERN ARMY RECORDKEEPING SYSTEM-MARKS - NUMBER(S):</u> | | | 36-51 | | | <hr/> | | | THE FOLLOWING DESCRIPTION AND DISPOSITION INSTRUCTIONS MEET CURRENT ARMY REQUIREMENTS: | | | 331-08 - NAF audits | | | <u>Description</u> | | | Information on the performance of scheduled and special audits of nonappropriated fund activities by USAAA and CPA firms. These documents are accumulated by offices of the USAAA. Included are-- | | | <ul style="list-style-type: none"> a. Audit reports. b. Auditors' workpapers. c. CPA reports and correspondence. d. Related information. | | | <u>Disposition</u> | | | USAAA and CPA audits: Destroy after completion of next audit performed by either USAAA or CPA. | | | | |
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