REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION
   NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   Department of the Army

2. MAJOR SUBDIVISION
   Army Records Management Operations Office

3. MINOR SUBDIVISION
   Records Programs Division

4. NAME OF PERSON WITH WHOM TO CONFERENCE
   Gerre Turney

5. TELEPHONE EXT.
   32506044

6. CERTIFICATE OF AGENCY REPRESENTATIVE
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   A. GAO concurrence ☐ is attached, or ☒ is unnecessary

   B. DATE
   18 Apr 1986

   C. SIGNATURE OF AGENCY REPRESENTATIVE
   W. R. BOARDMAN, CRM

   D. TITLE
   Army Records Manager

<table>
<thead>
<tr>
<th>7. ITEM NO</th>
<th>8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Reproduction manuscript cancellation files (FN 518-12).</td>
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<td></td>
<td>Documents which officially cancel reproduction manuscript</td>
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<td>material. They form the basis for destruction of such material.</td>
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<td>Disposition: Office performing Armywide responsibility:</td>
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<td>Destroy after 5 years.</td>
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<td>Other offices: Destroy after 1 year.</td>
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</tbody>
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115-108

STANDARD FORM 115 (REV 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11 4