

4 items

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-AU-87-2	DATE RECEIVED 10/7/86
1 FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Army Records Management Operations Office		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Records Programs Division			
4 NAME OF PERSON WITH WHOM TO CONFER Cliff Jones	5 TELEPHONE EXT 325-6044	DATE 9-26-87	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 2 Sep 86	C SIGNATURE OF AGENCY REPRESENTATIVE <i>W.R. Boardman, CRM</i> W.R. BOARDMAN, CRM	D TITLE Army Records Manager
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>1304-01 RD supervisory files. (Planned MARKS Numbers 70-1m and 70-55a)</p> <p><u>BACKGROUND:</u> This file number is one of those listed in NARA letter dated April 19, 1984 as unscheduled. The following description and disposition instructions meet current Army requirements.</p> <p>1304-01</p> <p>RD supervisory files</p> <p>Description Information relating to overall administration of research, development, test, and evaluation activities which due to their general nature cannot logically be filed with information relating to a specific project or task.</p> <p style="text-align: center;"># 86-66</p>		

Request for Records Disposition Authority - Continuation

JOB NO

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7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>Disposition</p> <p>a. Offices performing Army-wide responsibility, offices of developing agencies at the Army staff, and offices at headquarters of major commands: Permanent. Cut off annually or on completion, termination, or cancellation of the project, as reference needs require.</p> <p>b. Offices at headquarters of intermediate commands responsible for supervision of the RD function: Permanent.</p> <p>c. Offices involved in research, development, test or evaluation at installations and laboratories: Destroy after 5 years.</p> <p>d. Other offices: Destroy after 2 years.</p> <p>Offer to NARA after 20 years.</p> <p style="text-align: center;"># 86-66</p>		