

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-AU-88-047

DATE RECEIVED

6-21-88

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

Department of the Army

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

Administrative Assistant to the Secretary of the Army

3. MINOR SUBDIVISION

Environmental Support Group

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Tony Shabeck

5. TELEPHONE EXT.

202/653-1865

DATE

8/31/88

ARCHIVIST OF THE UNITED STATES

Claudia J. Weiler

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 14 Jun 88	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Gerald R. King</i> RAMEY J. BRANDON	D. TITLE Colonel, GS DCSOPS
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>1. <u>Environmental Support Group (ESG) Battalion Tracking Study.</u> Study tracks daily location of U.S. Army battalions, down to the company level, in Vietnam. Study supports Center of Disease Control (CDC) requirement to research, abstract and maintain in automated format for CDC information from military records relating to potential exposure of U.S. Army personnel to herbicide spray.</p> <p>a. <u>Master File and Historical Data Tapes.</u> Permanent. Record dates: 1984 - 1987. 55 Tapes. Transfer a copy to National Archives immediately.</p> <p>b. <u>Input Data Tapes and Paper Records.</u></p> <p>(1) Hard copy battalion tracking records without corresponding ADP tapes - Permanent. Record dates: 1984 - 1987. 24 cubic feet. Transfer to National Archives with Master File tapes.</p> <p>(2) All other paper records and input data tapes - Destroy after 5 years, or when no longer needed by agency, whichever is sooner.</p> <p>c. <u>Output Data and Reports.</u> Destroy when no longer needed by agency.</p>		

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d. Systems Documentation. Permanent. Record dates: 1984 - 1987. 1 cubic foot. Transfer a copy to National Archives with master file transfer.

2. ESG Vietnam Experience/Agent Orange Study. Study tracks location of 23,000 U.S. Army military personnel in Vietnam. Study supports requirements by Congress and CDC to research, abstract and maintain information for CDC from U.S. military records.

a. Master File and Historical Data Tapes. Permanent. Record Dates: 1984 - 1987. 6 Tapes. Transfer a copy to the National Archives immediately.

b. Input Data Tapes and Paper Record. Destroy after 5 years, or when no longer needed by agency, whichever is sooner.

c. Output Data and Reports. Destroy when no longer needed by agency.

d. Systems Documentation. Permanent. Record dates: 1984 - 1987. 1 cubic foot. Transfer a copy to National Archives with master file transfer.