

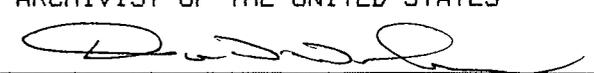
REQUEST FOR RECORDS DISPOSITION AUTHORITY

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JOB NO. **NI-AU-88-10**

TO: GENERAL SERVICES ADMINISTRATION  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED **6-4-88**

1. FROM (Agency or establishment) Department of the Army	NOTIFICATION TO AGENCY IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.
2. MAJOR SUBDIVISION U.S. Army Information Systems Command	
3. MINOR SUBDIVISION DCSOFS (AS-OPS-MR)	
4. NAME OF PERSON WITH WHOM TO CONFER Cliff Jones	DATE <b>6/3/88</b> ARCHIVIST OF THE UNITED STATES 
5. TELEPHONE EXT. (602) 538-6568	

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:      is attached; or  X  is unnecessary.

B. DATE 8 Jun 88	C. SIGNATURE OF AGENCY REPRESENTATIVE  for Paul F. Burke	D. TITLE Colonel, GS, DCSOFS
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE)
1	27-3b Legal Assistance Cases  <u>BACKGROUND:</u> A change to the disposition instructions for file number 27-3b is necessary to meet current Army requirements. Increasing the retention period is necessary because of the possibility of litigation arising out of these cases as well as the need to locate former clients concerning their personal legal affairs.  27-3b Legal Assistance Cases Description Information pertaining to legal matters of military personnel or their dependents. Included are correspondence, memoranda, opinions of legal assistance officers, and similar information. Disposition Return to client at the conclusion of the case, unless legal assistance officer determines files should be retained in the legal assistance office. In such cases destroy 5 years after completion of case, except selected opinions of memoranda withdrawn for use as precedents will be filed under FN 27-1a.	NN-170-18	

*Copies sent to agency, NMM 5/18/88*