

Withdrawn

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO.

NI-AU-89-3

TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
ATTN: NIR, WASHINGTON, DC 20408

DATE RECEIVED

10-3-88

- 1. FROM (Agency or establishment)
Department of the Army
- 2. MAJOR SUBDIVISION
U.S. Army Information Systems Command
- 3. MINOR SUBDIVISION
DCSOPS (AS-DFS-MR)
- 4. NAME OF PERSON WITH WHOM TO CONFER
Cliff Jones
- 5. TELEPHONE EXT.
(602) 538-6568

NOTIFICATION TO AGENCY

IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or X is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

10/1/88

[Signature]
BRAMEY J. BRANDON

Colonel, GS, DCSOPS

7. ITEM NO.

8. DESCRIPTION OF ITEM

(With Inclusive Dates or Retention Periods)

9. GRS OR

SUPERSEDED

JOB CITATION:

10. ACTION

TAKEN

(NARS USE)

1

27-20f Claim investigation reports

BACKGROUND: A change to the description and disposition instructions is necessary to meet current Army requirements. The Army is reducing the retention time for certain records filed under this number. According to the Commander of the U.S. Army Claims Service these records do not need to be kept for 10 years.

27-20f

Claim investigation reports
Description

Information showing the results of investigation of accidents and incidents which could result in the filing of a claim. Included are investigation reports; marine casualty investigation reports; statements of witnesses, and similar information.

Disposition

a. Reports on possible claims against the Government:

(1) Cases involving medical malpractice: Destroy 10 years after date of incident.

(2) All other cases: Destroy 5 years after date of incident.

b. Reports on possible claims in favor of the Government on which no claim exists: Destroy after 5 years.

88-13