

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO.

NI-44-89-12

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

5/9/89

1. FROM (Agency or establishment)
Department of the Army
2. MAJOR SUBDIVISION
U.S. Army Information Systems Command
3. MINOR SUBDIVISION
DCSOPS (ASOP-MR)
4. NAME OF PERSON WITH WHOM TO CONFER
Walter J. Kras
5. TELEPHONE EXT.
(602) 538-7448

NOTIFICATION TO AGENCY

I AW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE: 11/17/89 ARCHIVIST OF THE UNITED STATES

Claudio Meinen

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or x is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
	<i>JAY A. RASCHKE</i>	Chief, Policy and Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE)
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1	VENDING FACILITY PROGRAM FOR THE BLIND ON FEDERAL PROPERTY FN 210-25a, AR 210-25 <u>Background:</u> This requirement is based on the Randolph-Sheppard Act (Vending Facility Program For The Blind), DoD Directive 1125.3, and AR 210-25, Vending Facility For The Blind on Federal Property. This disposition is required to maintain records established by the above legal and regulatory directives.		
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Description:

Documents established by implementation of the Randolph-Sheppard Act and in accordance with AR 210-25, Vending Facility for the Blind on Federal Property. Included are: identification of suitable sites; applications; approved permits; correspondence concerning operation of the vending facilities, such as complaints or requests for stockage, or facility conditions; and reports.

Disposition:

- a. Applications/approved permits: Destroy one year after termination of service.
- b. Application for permits that have been denied: Destroy two years after denial.

Copies sent to agency

11/21/89

7. ITEM NO:	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION:	10. ACTION TAKEN (NARS USE)
1	(continued) c. Documents concerning identification of sites and correspondence to State Licensing Agencies concerning sites: Destroy after approval or disapproval by the State Licensing Agency. d. Correspondence concerning operation of the vending facility: Destroy when no longer needed. e. Correspondence concerning revenue-sharing for income from vending machines: Destroy after two years. f. Reports: Destroy one year after report is made.		

Four copies, including original to be submitted to the National Archives and Records Administration.

**RECOMMENDATION TO THE ARCHIVIST ON RECORDS
DISPOSITION REQUEST**

JOB NUMBER

N1-AU-89- 12

ITEM COUNT

6

SUMMARY

The records covered by this job clearly are temporary and the retention period proposed by Army appears adequate. Nancy Miller has informally discussed this job with Elaine Everly, who concurs.

RECOMMENDATION

- 1. APPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2, 3 and 4 of this section, are disposable because they do not, or will not after the lapse of the period specified, have sufficient administrative, legal, research or other value to warrant their continued preservation by the Government
- 2. APPROVED FOR PERMANENT RETENTION The records described under the following item or items have been appraised by the National Archives and Records Administration (NARA) and are determined to have sufficient historical or other value to warrant their continued preservation by the United States Government. The agency will offer these records to the National Archives as specified
- 3. DISPOSITION NOT APPROVED The records described under the following item or items are not approved for disposition
- 4. WITHDRAWN The records described under the following item or items have been withdrawn at the request of the agency and/or NARA

FEDERAL REGISTER NOTICE

Not Required

Required -- Publication Date 9/22/89
Copies Requested 0
Comments Received 0

SIGNATURES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>Just for Nancy Miller</i>	11/14/89
	DIRECTOR, RECORDS APPRAISAL AND DISPOSITION DIVISION	<i>Kenneth F. Rossman</i>	11/15/89
CONCURRENCES <i>Acting</i>	NNT	<i>Benjamin D. Phillips</i>	11-15-89
	NN-W	<i>Frank K. New</i>	11/16/89