

REQUEST FOR RECORDS DISPOSITION AUTHORITY

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JOB NO.

NI-AU-89-8

TO: NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

DATE RECEIVED

3/8/89

ATTN: NIR, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

Department of the Army

IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

2. MAJOR SUBDIVISION

U.S. Army Information Systems Command

3. MINOR SUBDIVISION

DCSOPS (ASOP-MR)

4. NAME OF PERSON WITH WHOM TO CONFER

GINA DOMINGUEZ

DATE ARCHIVIST OF THE UNITED STATES

5. TELEPHONE EXT.

(602) 538-7447

4/23/89

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or X is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

23 FEB 89

JAY A. RASCHKE

[Signature]

Chief, Policy and Management Division

7. ITEM NO.

8. DESCRIPTION OF ITEM

9. GRS OR

10. ACTION

(With Inclusive Dates or Retention Periods)

SUPERSEDED

TAKEN

JOB CITATION: (NARS USE)

1. 40-905g Child care center veterinary inspections

BACKGROUND: This is a new file number being developed by the Army. It is similar to file number 40-905a except this new number is for inspections of animals specifically in the Child Care Centers. File number 40-905a is for inspecting military animal facilities. Child Care Center animal inspections are done under the provisions of paragraph 2-5b(2) of AR 40-905 (pertinent pages are attached).

40-905g
Child care center veterinary inspections

Description:

Information relating to sanitary inspections, humane treatment and care, facilities/housing, and feeding of animals kept in Child Care Centers for use by the staff and children.

Disposition:

Destroy after 1 year.

Copy sent to Agency 6/30/89

Medical Services

Veterinary Health Services

Summary. This regulation on veterinary health services has been revised. This regulation establishes the U.S. Army Veterinary Corps as The Executive Agent for Department of Defense (DOD) Veterinary Services as authorized by DOD Directive 6015.5. It announces policy pertaining to the authorized treatment of Government-owned, privately-owned, and Morale Support Activities-owned animals. This regulation updates measures for the control of rabies, other animal diseases and conditions, stray animal control procedures, the fiscal administration of Army veterinary service nonappropriated funds, and medical records required for military working dogs. It prescribes three new forms: DD Form 2342 (Animal Facility Sanitation Checklist), DD Form 2343 (Veterinary Health Record), and DD Form 2344 (Veterinary Treatment Record).

Applicability. This regulation applies to the Active Army, Air Force, Navy, and Marine Corps. It does not apply to any Services' National Guard or Reserves.

Impact on New Manning System. This regulation does not contain information that affects the New Manning System.

Supplementation. Local limited supplementation of this regulation is permitted but is not required. If supplements are issued, major service commands will furnish one copy to HQDA(DASG-VCS), 5111 Leesburg Pike, Falls Church, VA 22041-3258; other commands will furnish one copy of each to the next higher headquarters.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by The Adjutant General, Headquarters, Department of the Army (HQDA). Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested Improvements. The proponent agency of this regulation is the Office of The Surgeon General, HQDA. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA(DASG-VCS), 5111 Leesburg Pike, Falls Church, VA 22041-3258. Navy users should send comments and recommendations through normal channels to the Naval Medical Command (MEDCOM-24), Navy Department, WASH DC 20372-5120.

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*This regulation supersedes AR 40-905, 15 October 1978, and replaces DA Form 5215-R(Test) (Report of Animal Bite—Potential Rabies Exposure) and AF Form 1551 (Animal Bite Report and Rabies Quarantine Notification) with DD Form 2341 (Report of Animal Bite—Potential Rabies Exposure).

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Chapter 1 Introduction

1-1. Purpose

This regulation prescribes policies, responsibilities, and procedures for the provision of veterinary health services. The objectives of the Army veterinary health services are to—

a. Respond to the veterinary service requirements of all components of the Department of Defense (DOD) in time of peace, war, international conflict, or natural disaster.

b. Provide complete veterinary medical care of all Government animals.

c. Provide control of diseases and conditions common to man and other animals (zoonotic diseases) and other communicable diseases or conditions in the mili-

tary community.

d. Provide professional support of training programs involving animal models.

e. Provide humane medical treatment, care, use, and handling of animals.

f. Provide emergency medical treatment of privately-owned animals and treatment of animal diseases and conditions presenting a health threat to the military community.

1-2. References

Required and related publications are listed in appendix A. Prescribed and referenced forms are listed in appendix B.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

Chapter 2 General Responsibilities and Functions

2-1. Heads of DOD agencies and the Services

These officials will—

- a. Use the Army veterinary services.
- b. Coordinate peacetime and mobilization requirements for veterinary services in a timely manner.

2-2. The Army Assistant Surgeon General for Veterinary Services

The Army Assistant Surgeon General for Veterinary Services will—

- a. Act on behalf of The Secretary of the Army and The Surgeon General as The Executive Agent for DOD veterinary services.
- b. Ensure uniform use of veterinary services throughout DOD.
- c. Advise the military police or security police and other DOD elements on the veterinary medical aspects of the Military Working Dog Program and other programs using Government-owned animals. This will include—
 - (1) Health.
 - (2) Physical standards.
 - (3) Training methods.
 - (4) Training standards.
 - (5) Nutrition.
 - (6) Housing.
 - (7) Research.
 - (8) Procurement.
 - (9) Acceptance policies.

2-3. Commanders of major DOD commands and installations

These commanders will support and lend command emphasis to a program to—

- a. Effectively prevent and control diseases and conditions of animals which are common to humans and animals (wild and domestic).
- b. Control and prevent animal diseases and conditions of environmental, community, or economic significance.
- c. Protect and maintain the health and welfare of Government-owned animals.
- d. Ensure humane care and use of all animals.

2-4. DOD installation director of health services (DHS)

The DHS will—

- a. Provide veterinary health services in support of all DOD component activities within their geographic area of responsibility.
- b. Inform and advise installation commanders regarding animal diseases and conditions which can affect

the health or welfare of the installation.

- c. Provide Animal Disease Prevention and Control (ADPAC) programs against health threats to personnel authorized medical care by the DOD, their animals, or Government-owned animals.

2-5. Veterinary staff officers, veterinary unit commanders, and veterinary service officers

Veterinary Corps officers (VCOs) are graduates of an American Veterinary Medical Association accredited school of veterinary medicine and maintain licensure or certification according to AR 40-67. All VCOs accomplishing duties described in this regulation are licensed veterinarians in at least one State or territory of the United States. Generally, the senior Army veterinary officer at any level of command is directly responsible to the senior U.S. Army Medical Corps officer in his or her chain of command. This veterinary officer serves as a staff officer to the installation commander and the senior installation medical officer as their technical advisor on veterinary service matters. VCOs and commanders at all levels are responsible for the following:

a. *Government-owned animal support.* In this capacity veterinary personnel will—

(1) Coordinate the veterinary medical aspects of the Military Working Dog Program with military and security police and/or Naval investigative service and other relevant activities.

(2) Coordinate the veterinary medical aspects of supporting other Government-owned animals with the appropriate agencies.

(3) Conduct visits to make sure that feeding, housing, veterinary medical care, and animal husbandry are adequate; that humane standards of housing, handling, and use are maintained; and that medical records are properly maintained.

(4) Provide complete veterinary medical and surgical care for military working dogs (MWDs) and other Government-owned animals.

(5) Instruct handlers and supervisors on the health, care, and management of MWDs and other Government-owned animals. Emergency first aid procedures and nuclear, biological, and chemical (NBC) protective measures for the animals must be taught.

(6) Supervise maintenance of veterinary medical records for MWDs and other Government-owned animals.

(7) Conduct sanitary inspections of MWD kennels, Government-owned animal stables, cages, pastures, enclosures, and other related support facilities, at least once each 3 months. On Navy and Marine Corps installations, environmental sanitation inspections are a medical department responsibility. They are normally conducted by Navy preventive medicine personnel according to NAVMED P-117 (see app A), which concerns

Navy environmental medicine, and NAVMED P-5010 (see app A), which concerns Navy preventive medicine, unless otherwise specified by an interservice support agreement.

(8) Provide veterinary support for research activities using animal models. Support will include review of research protocols and care and use of animals according to AR 70-18/SECNAVINST 3900.38/AFR 169-2/DARPAINST 18/DNAINST 3216.1/USUHSINST 3203.

(9) Review and approve any plans for new construction or modification of existing kennels, stables, cages, pastures, enclosures, or other animal support or holding facilities.

b. Control and prevention of animal diseases and conditions. In this capacity, veterinary personnel will—

(1) *Ensure the investigation of animal diseases and recommend measures for their prevention and control.*

This includes—

(a) Maintaining liaison with local, State, and Federal health authorities and evaluating animal disease, infestation, and infection in areas near or on military installations.

(b) Examining privately-owned, wild, or other animals, maintained on or introduced into military installations, and advising on their control and handling. If a serious, communicable disease is discovered, the infected animals may be treated, quarantined, or euthanized by the same procedures used for infected Government animals.

(c) Coordinating with the installation engineer or public works center for measures to control arthropod vectors capable of transmitting diseases as prescribed in AR 420-76, BUMEDINST 6250.6, and AFR 91-21, and for disposal of dead animals found on the installation as prescribed in AFR 125-3.

(d) On those installations where a formal disease control program is ongoing (for example, plague), establish procedures to ensure that animals will not be disposed of without coordination with the installation veterinary representative.

(e) Providing professional advice for the care of animals impounded or quarantined. The veterinary services operates the stray impoundment facility on Army, Navy, and Marine Corps installations. The installation commander will be responsible for the capture, impoundment, disposal, or otherwise physical control of privately-owned and stray animals on military installations. If use of military impoundment facilities is not practicable, the installation commander will provide for adequate off-installation impoundment facilities.

(f) Providing a humane euthanasia service for wild, abandoned, and stray animals in order to assist in controlling diseases and animal populations.

(g) Conducting animal disease surveys after pro-

cedure approval is received from the major Army command (MACOM). Maintaining close coordination with State, county, host country, and other wildlife agencies.

(h) Publishing at least quarterly the installation policy on confinement and disposition of stray and uncontrolled privately-owned animals.

(2) *Ensure the investigation of animal care conditions.* The veterinary service representative will investigate sanitary and humane conditions under which animals are maintained on military installations. He or she also makes recommendations on animal housing and management.

(3) *Assist in formulating quarantine requirements.* The veterinary service representative will assist the installation commander in formulating policy and recommending control measures to comply with State, Federal, and foreign government quarantine laws pertaining to the movement or control of animals and animal diseases. AR 40-12/SECNAVINST 6210.2/AFR 161-4 implements quarantine policies and procedures of the U.S. Public Health Service and the U.S. Department of Agriculture (USDA) in military programs.

c. Training programs. In this capacity veterinary personnel will ensure that training is provided for appropriate personnel in veterinary public health, zoonotic and animal diseases, emergency animal first aid, NBC protective measures for animals, and animal care procedures. They will also advise and assist in training programs pertaining to emergency medical care and the significance of animal diseases to human health and the environment.

d. Inspection of food for Government-owned animals. In this capacity, veterinary personnel will ensure that the veterinary service inspects animal food for wholesomeness and, when requested, for other contract requirements.

e. State, Federal, and local health authority liaison. In this capacity, veterinary personnel will—

(1) Ensure that liaison is maintained with civilian health agencies in matters pertaining to animal health, veterinary public health, and zoonotic disease surveillance.

(2) Ensure coordination of wild animal survey programs on military installations in conjunction with State, Federal, and foreign government programs and agencies. When surveys demonstrate a potential public health impact, appropriate installation medical personnel will be notified.

(3) Ensure that the veterinary service serves as the commander's representative, upon request, in any and all matters within the scope of this regulation and related directives.

(4) Serve as a special staff officer to the installation commander in matters pertaining to all facets of this regulation.

(5) Establish formal procedures for referring the