

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO.

N1-AU-89-9

DATE RECEIVED

4/25/89

TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION
ATTN: NIR, WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of the Army
2. MAJOR SUBDIVISION
U.S. Army Information Systems Command
3. MINOR SUBDIVISION
DCSOPS (AS-OPS-MR)
4. NAME OF PERSON WITH WHOM TO CONFER
Cliff Jones
5. TELEPHONE EXT.
(602) 538-6569

NOTIFICATION TO AGENCY

IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE: *4/18/89* ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or X is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
19 Apr 89	<i>JAY A. RASCHKE</i>	Chief, Policy and Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED	10. ACTION TAKEN (JOB CITATION) (NARS USE)
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1	<p>BACKGROUND: Army IG and AAA inspectors have determined that files generated by operating offices be kept for 3 years.</p> <p>381-141a Intelligence Confidential Funds Description: Information on expenditures of special funds. These funds cover expenses incurred in discharging assigned duties of agents for the Deputy Chief of Staff for Intelligence (DCSINT) not otherwise payable from other DA funds. Included are records of ICF accounts, transactions, appointments, inspections, audits, original supporting documents and other information relating to the use of ICF. Disposition: a. Offices performing Armywide responsibility: Destroy after 8 years. b. Operating offices: Destroy 3 years after the fiscal year in which the action occurred.</p>		
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copy sent to agency 5/2/89