

REQUEST FOR RECORDS DISPOSITION AUTHORITY

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JOB NO. *NI-AU-89-11*

TO: GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED *5/9/89*

1. FROM (Agency or establishment) <i>Department of the Army</i>	NOTIFICATION TO AGENCY IAW 44 U.S.C 3303a the disposal request,
2. MAJOR SUBDIVISION <i>U.S. Army Information Systems Command</i>	including amendments, is approved except for
3. MINOR SUBDIVISION <i>DCSOPS (ASOP-MR)</i>	items that may be marked "disposition not
4. NAME OF PERSON WITH WHOM TO CONFER <i>Walter J. Kras</i>	approved" or "withdrawn" in column 10. If no
5. TELEPHONE EXT. <i>(602) 538-7448</i>	records are proposed for disposal, the signa- ture of the Archivist is not required.
	DATE <i>11/21/89</i> ARCHIVIST OF THE UNITED STATES <i>Claudia M. Miller</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or x is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
<i>1 May 89</i>	<i>JAY A. RASCHKE</i> 	Chief, Policy and Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED	10. ACTION TAKEN (NARS USE)
1	<p>CLOTHING ISSUE/SALES STORES ESTABLISHMENT FILES - FN 700-84e, AR 700-84</p> <p><u>Description:</u></p> <p>Documents relating to the review and approval of recommendations for the establishment, change in capacity, or discontinuance of Army Military Clothing Sales Stores (AMCSS) and Clothing Initial Issue Points (CIIPS). Included are recommendations for establishment, change of capacity, or discontinuance of such facilities; justification data; survey reports; approvals or disapprovals; and notifications of establishment or discontinuance.</p> <p><u>Disposition:</u></p> <p>a. Office performing Armywide responsibility: Approvals: Destroy 2 years after discontinuance of the related facility. Disapprovals: Destroy after one year.</p> <p>b. Other offices: Approvals: Destroy on discontinuance of the related facility. Disapprovals: Destroy after one year.</p>		

Copies sent to Agency, NCF 11/21/89

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE)
2	<p>CLOTHING ISSUE/SALES STORES REPORTING FILES FN 700-84f, AR 700-84</p> <p><u>Description:</u></p> <p>Documents constituting a part of the reporting system on clothing issue points and sales store operations. Included are Summary of Operations - Army Clothing Sales Stores and Clothing Initial Issue Points reports and related information.</p> <p><u>Disposition:</u></p> <p>a. Office performing Armywide responsibility: Consolidated or summary reports: Destroy after 5 years. Feeder reports: Destroy on extraction of data. b. Other offices: Destroy after 2 years.</p>		
3	<p>CLOTHING ISSUE/SALES STORES PROGRAM FILES FN 700-84g, AR 700-84</p> <p><u>Description:</u></p> <p>Documents resulting from actions taken to evaluate and improve the overall clothing issue/sales stores program. Included are staff studies, survey and test reports, coordinating actions, correspondence, and related documents.</p> <p><u>Disposition:</u></p> <p>a. Office performing Armywide responsibility: Destroy 2 years after completion of next comparable study or survey, or when no longer needed for reference purposes. b. Other offices: Destroy after next comparable study or survey.</p> <p><u>Reason:</u></p> <p>These proposed schedules concern the operation of the Army's uniform clothing program and will assist in meeting regulatory requirements.</p>		

Four copies, including original to be submitted to the National Archives and Records Administration.