

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO.

11-AU-89-14

TO: GENERAL SERVICES ADMINISTRATION

DATE RECEIVED

NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

5-31-89

1. FROM (Agency or establishment)

Department of the Army

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION

U.S. Army Information Systems Command

IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION

DCSOPS (ASOP-MR)

4. NAME OF PERSON WITH WHOM TO CONFER

Walter J. Fras

DATE ARCHIVIST OF THE UNITED STATES

5. TELEPHONE EXT.

(602) 538-7448

5/24/90

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or x is unnecessary.

B. DATE

8 May 89

C. SIGNATURE OF AGENCY REPRESENTATIVE



D. TITLE

JAY A. RASCHKE

Chief, Policy and Management Division

7. ITEM NO.

8. DESCRIPTION OF ITEM

(With Inclusive Dates or Retention Periods)

9. GRS OR

SUPERSEDED

10. ACTION

TAKEN

JOB CITATION

(NARS USE)

ARMY NATIONAL GUARD AND ARMY RESERVE - AR 135-155

Background:

The proponent for regulations concerning the Army National Guard and Army Reserve is the U.S. Total Army Personnel Command (ARPERCEN). ARPERCEN has recommended the following schedule changes because the present recordkeeping requirements for reserve promotion records is inadequate. The proposed schedules for promotion records of reserve officers and enlisted personnel will parallel the schedules approved for active duty Army promotion records. It is imperative that the discrepancy between the reserve and active duty recordkeeping responsibilities be remedied as soon as possible.

1 RESERVE OFFICER PROMOTION ELIGIBILITY ROSTERS-FN 135-155b

Description:

Documents relating to individuals eligible for consideration for promotion. Included are recommendations and similar or related information.

Disposition:

Destroy after 2 years.

Copies sent to agency 5/29/90

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONT		JOB NO	PAGE
			2 OF 4
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE)
2	RESERVE OFFICER ELIGIBILITY DETERMINATIONS - FN 135-155c <u>Description:</u> Documents reflecting determinations as to whether specific individuals are eligible for promotion. Included are brief sheets, supporting papers, and similar information. <u>Disposition:</u> Destroy after 1 year.		
3	RESERVE OFFICER CENTRALIZED AND SEMI-CENTRALIZED SELECTION BOARD REPORTING FILES - FN 135-155d <u>Description:</u> Documents relating to consideration and selection of officers and warrant officers for promotion, reduction, removal from promotion lists and elimination. Included are selection lists, board proceedings, appointments of board members, voting results, and similar or related documents. <u>Disposition:</u> a. Office performing Armywide responsibility: Permanent. Cut off annually; retire to FRC after 5 years in CFA. b. Other offices: Destroy after 2 years.		
4	RESERVE OFFICER NUMERICAL PROMOTION LISTS - FN 135-155e <u>Description:</u> Documents reflecting continuous seniority sequence of individual officers for promotion purposes. Included are cards, listings and similar or related documents. <u>Disposition:</u> Destroy on separation of the soldier or when superseded or obsolete.		

Withdrawn

Four copies, including original to be submitted to the National Archives and Records Administration.

7. ITEM NO:	8. DESCRIPTION OF ITEM	9. GRS OR	10. ACTION
	(With Inclusive Dates or Retention Periods)	SUPERSEDED	TAKEN
		JOB CITATION:	(NARS USE)
5	RESERVE OFFICER NOMINATIONS AND CONFIRMATIONS FN 135-155f		
	<u>Description:</u>		
	Documents reflecting officers nominated by the President for appointment or promotion in the Army Reserve and officers whose nominations have been confirmed by the Senate.		
	<u>Disposition:</u>		
	Permanent. <i>Transfer to the National Archives</i>		<i>when 20 years old.</i>
6	RESERVE ENLISTED PROMOTION ELIGIBILITY ROSTERS FN 140-158c		
	<u>Description:</u>		
	Documents relating to individuals eligible for consideration for promotion. Included are recommendations, lists, and similar information.		
	<u>Disposition:</u>		
	Destroy after 2 years.		
7	RESERVE ENLISTED CENTRALIZED AND SEMI-CENTRALIZED SELECTION REPORTING FILES FN 140-158d		
	<u>Description:</u>		
	Documents relating to consideration and selection of enlisted personnel for promotion, reduction, removal from promotion lists, and elimination. Included are selection lists, board proceedings, appointments of board members, voting results, and similar or related documents.		
	<u>Disposition:</u>		
	a. Offices performing Armywide responsibility: Permanent. Cut off annually. Retire to FRC after 5 years in CFA.		<i>Withdrawn</i>
	b. Other offices: Destroy after 2 years.		

Four copies, including original to be submitted to the National Archives and Records Administration.

7. ITEM NO	8. DESCRIPTION OF ITEM	9. GRS OR	10. ACTION
	(With Inclusive Dates or Retention Periods)	SUPERSEDED	TAKEN
		JOB CITATION	(NARS USE)
8	<p>RESERVE ENLISTED PROMOTION ELIGIBILITY DETERMINATIONS FN 140-158e</p> <p><u>Description:</u></p> <p>Documents reflecting determinations as to whether specific individuals are eligible for promotion. Included are brief sheets, supporting papers, and similar or related documents.</p> <p><u>Disposition:</u></p> <p>Destroy after 1 year.</p>		

Four copies, including original to be submitted to the National Archives and Records Administration.