

REQUEST FOR RECORDS DISPOSITION AUTHORITY

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JOB NO.

NI-AU-89/16

TO: GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED 6/12/89

1. FROM (Agency or establishment)	Department of the Army	NOTIFICATION TO AGENCY	IAW 44 U.S.C 3303a the disposal request,
2. MAJOR SUBDIVISION	U.S. Army Information Systems Command		including amendments, is approved except for
3. MINOR SUBDIVISION	DCSOPS (ASOP-MR)		items that may be marked "disposition not
4. NAME OF PERSON WITH WHOM TO CONFER	Walter J. Kras	DATE	approved" or "withdrawn" in column 10. If no
5. TELEPHONE EXT.	(602) 538-7448	9/8/89	records are proposed for disposal, the signa-
			ture of the Archivist is not required.
			ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: _ is attached; or _x_ is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
1 June 89	JAY R. RASCHKE	Chief, Policy and Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED	10. ACTION TAKEN (NARS USE)
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1	<p><u>Background:</u></p> <p>The time period for faculty board appeals has been increased from 1 year to 5 years. In order to make these files available to the Military Review Board Agency, HQDA, and other similar agencies, the retention period for these files should be increased from 1 year to 5 years to correspond to the time period for faculty board appeals.</p> <p>FACULTY BOARD FILES - FN 351j</p> <p><u>Description:</u></p> <p>Documents pertaining to the class standing, rating, classification, and proficiency of students. Included are minutes of school faculty board meetings and related documents.</p> <p><u>Disposition:</u></p> <p>Destroy after 5 years.</p>		
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