

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK


JOB NO.

NI-A 4-90-7

DATE RECEIVED

4/12/90

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment) Department of the Army	NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. Army Information Systems Command	IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION DCSOPS (ASOP-MR)	DATE	ARCHIVIST OF THE UNITED STATES
4. NAME OF PERSON WITH WHOM TO CONFER Peter C. Criscuolo	<i>7/1/90</i>	
5. TELEPHONE EXT. (602) 538-4746		

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or X is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
		Chief, Policy and Management Division
	JAY A. RASCHKE	

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED	10. ACTION TAKEN JOB CITATION: (NARS USE)
1	<p>FN 215-3h - Non Appropriated Fund employment applications.</p> <p>U.S. Army procedures for the management of NAF personnel necessitates the following modification to this file number:</p> <p>FN: 215-3h Title: NAF employment applications Authority: Privacy Act: OPM/GOVT-5 Description: Information pertaining to persons seeking employment in activities financed by NAF. Included are applications and related information. Disposition: Destroy 1 year after selection for the position is made unless a complaint or grievance is pending, in which case destroy 30 days after final appellate decision is issued.</p>		

Copy sent to agency 5/18/90

**RECOMMENDATION TO THE ARCHIVIST ON RECORDS
DISPOSITION REQUEST**

JOB NUMBER
N1-AU-90-7

ITEM COUNT
1

SUMMARY

This job, submitted by the Army, makes a minor change in the retention period for certain routine records accumulated by Army non-appropriated fund activities. NARA should approve this job as submitted.

RECOMMENDATION

1. APPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2 3 and 4 of this section, are disposable because they do not, or will not after the lapse of the period specified, have sufficient administrative legal research or other value to warrant their continued preservation by the Government
2. APPROVED FOR PERMANENT RETENTION The records described under the following item or items have been appraised by the National Archives and Records Administration (NARA) and are determined to have sufficient historical or other value to warrant their continued preservation by the United States Government. The agency will offer these records to the National Archives as specified
3. DISPOSITION NOT APPROVED The records described under the following item or items are not approved for disposition
4. WITHDRAWN The records described under the following item or items have been withdrawn at the request of the agency and/or NARA

FEDERAL REGISTER NOTICE

- Not Required Required — Publication Date
Copies Requested
Comments Received

SIGNATURES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>Gene Hart</i>	5/8/90
	DIRECTOR, RECORDS APPRAISAL AND DISPOSITION DIVISION	<i>Jean E. Keeting, Acting</i>	5/8/90
CONCURRENCES			