REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS ADMIN., WASHINGTON, DC 20408

FROM (Agency or establishment)
Department of the Army

DATE RECEIVED: 12/14/85

I /AW 44 U.S.C 3503a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)
Department of the Army

2. MAJOR SUBDIVISION
U.S. Army Information Systems Command

3. MINOR SUBDIVISION
DCSOPS (ASOP-MR)

4. NAME OF PERSON WITH WHOM TO CONFER
Peter C. Criscuolo

5. TELEPHONE EXT.
(602) 578-6568

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: [ ] is attached; or [ ] is unnecessary.

B. DATE: [ ]
C. SIGNATURE OF AGENCY REPRESENTATIVE: [ ]
D. TITLE: [ ]

7. ITEM NO.: [ ]
8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods): [ ]

LAUNDRY AND DRYCLEANING OPERATIONS - AR 210-130

Background:
The proponent for regulations concerning the Army Laundry and Drycleaning Program is the Deputy Chief of Staff for Logistics (DCSLOG). DCSLOG has recommended the following new disposition schedules for records created in the evaluation and management of Army laundry and drycleaning facilities.

1. FN 210-130d, Army laundry and drycleaning surveys
   Description: Documents resulting from actions taken to evaluate and improve the overall Laundry and Drycleaning Program. Included are staff studies, survey and test reports, coordinating actions, and related papers.
   Disposition: Office performing Army-wide responsibility: Destroy 2 years after completion of the next comparable survey.
   Other offices: Destroy 1 year after next comparable survey.

2. FN 210-130e, Laundry and drycleaning establishment files

JOB CITATION: (NARS USE)

STANDARD FORM 115 (REV. 8-83) Prescribed by GSA FPMR (41 CFR) 101-11.4

Copy sent to Agency 3/28/85
<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Item</th>
<th>Disposition</th>
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<tbody>
<tr>
<td>7.</td>
<td>Documents relating to the review and approval of recommendations for the establishment, change in capacity, or discontinuance of laundry and drycleaning facilities. Included are recommendations for establishment, change in capacity, or discontinuance; justification data; approvals or disapprovals; and notifications of establishment or discontinuance.</td>
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<td>8.</td>
<td>(With Inclusive Dates or Retention Periods)</td>
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<td>9.</td>
<td>GRS or Superseeded</td>
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<td>10.</td>
<td>Taken</td>
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<td>JOB NO.</td>
<td>JOB CITATION: (NARS USE)</td>
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<td>PAGE</td>
<td>2 OF 2</td>
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</tbody>
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**Documents**

- **FN: 210-130f** Laundry and drycleaning layout reviews
- **FN: 210-130g** Laundry and drycleaning program reports

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Four copies, including original to be submitted to the National Archives and Records Administration.