

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-AU-90-5

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

2/23/90

1. FROM (Agency or establishment)

Department of the Army

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

3/5/90

ARCHIVIST OF THE UNITED STATES

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE C. SIGNATURE OF AGENCY REPRESENTATIVE D. TITLE

22 Feb 90

Angela R. Patricia Williams
for
Wahner

Archivist of the Army

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARS USE ONLY)

1 Military personnel survey files (MARKS 600-46a/TAFFS 719-01)

The disposition instructions provided on the attached page modify the standards approved in NCI-AU-78-63 to provide for the offer to the National Archives of microdata (and related documentation). This schedule also makes minor changes in the series description to more accurately describe records.

*Copy sent to Agency,
NCF, NMX, NMT 3/12/90*

Periodic personnel surveys of the military population pertaining to such matters as characteristics, opinions, attitudes, relationships, social systems, and similar subjects. Included are questionnaires, work papers, microdata and associated documentation (codebooks, record layouts, etc.), reports, summaries, and other records.

(a) Office performing Army-wide responsibility:

(1) Final reports: PERMANENT. Transfer one copy to the National Archives upon completion of study.

(2) Microdata and associated documentation: PERMANENT. Offer to the National Archives when final report is completed. NARA will accession records it determines to be historically valuable. Records evaluated by NARA as lacking historical value will be destroyed when no longer needed.

(3) All other records: Destroy when no longer needed.

(b) Other offices: Destroy when no longer needed.