REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
   Department of the Army
2. MAJOR SUBDIVISION  
   U.S. Army Information Systems Command
3. MINOR SUBDIVISION  
   DCSOPS (ASOP-MR)
4. NAME OF PERSON WITH WHOM TO CONFER  
   Peter C. Crisciulo
5. TELEPHONE EXT.  
   (602) 538-4746

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

   A. GAO concurrence: ___ is attached; or ___ is unnecessary.

   B. DATE  
   APR 10 1990

   C. SIGNATURE OF AGENCY REPRESENTATIVE  
   [Signature]

   D. TITLE  
   Chief, Policy and Management Division

7. ITEM NO.  
   1

8. DESCRIPTION OF ITEM  
   (With Inclusive Dates or Retention Periods)
   1 FN 30-191 - Commissary marketing/stockage program

9. GRS OR  
   SUPERSEDED

10. ACTION  
   TAKEN

JOB CITATION: (NARS USE)

1. FN 30-191 - Commissary marketing/stockage program

   The proponent of the Army Commissary Management Program has requested this file number be established as follows:

   FN: 30-191
   Title: Commissary marketing/stockage program
   Authority: To be determined
   Privacy Act: Not applicable
   Description: Documents establishing policies and correspondence pertaining to authorized stockage of items, vendor stocked items, contract stockage, merchandising, promotions, item master file including changes, item descriptions, not-in-stock reports, Universal Product Code correspondence and similar information.
   Disposition: Office-performing Armywide responsibility: Destroy when superseded, cancelled, or when no longer needed for current operations.
   Other offices: Destroy after 2 years.
REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED

1. FROM (Agency or establishment) DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION U.S. ARMY INFORMATION SYSTEMS COMMAND

3. MINOR SUBDIVISION DCSOPS (ASOP-MR)

4. NAME OF PERSON WITH WHOM TO CONFER PETER C. CRISCUOLO

5. TELEPHONE EXT. (602) 538-4746

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of __1__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ___ is attached; or ___ X is unnecessary.

B. DATE: APR 10 1990
C. SIGNATURE OF AGENCY REPRESENTATIVE: LISA ROTH
D. TITLE: CHIEF, POLICY AND MANAGEMENT DIVISION

7. ITEM NO. 1

8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods):

9. GRS OR: SUPERSEDED

10. ACTION: TAKEN

1. FN 30-19c - Commissary reports

The proponent of the Army Commissary Management Program has requested this file number be modified as follows:

FN: 30-19c
Title: Commissary reports
Authority: To be determined
Privacy Act: Not applicable
Description:
Documents, correspondence, follow-up data, and information constituting a part of the reporting system on commissary operations. Included are standard reports, interim reports, and additional one time reports that are not filed in a required area.
Disposition:
Office performing Armywide responsibility: Destroy after 5 years; feeder reports destroy after extraction of data.
Other offices: Destroy after 2 years.
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<th>Item</th>
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<td>FN 30-19k - Commissary program projects</td>
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The proponent of the Army Commissary Management Program has requested this file number be established as follows:

FN: 30-19k
Title: Commissary program projects
Authority: To be determined
Privacy Act: Not applicable
Description:
Documents and correspondence resulting from actions taken to evaluate and improve the overall Army Commissary Program. Included are studies, market basket survey reports, independent research, survey and test results, coordinating actions, and related information and data to review or evaluate commissary programs and initiatives.
Disposition:
Office performing Armywide responsibility: Destroy 2 years after completion of the project.
Other offices: Destroy after 2 years.
REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment) Department of the Army
2. MAJOR SUBDIVISION U.S. Army Information Systems Command
3. MINOR SUBDIVISION DCSOPS (ASOP-MR)
4. NAME OF PERSON WITH WHOM TO CONFER Peter G. Criscuolo
5. TELEPHONE EXT. (602) 538-4746
6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of ___ page(s) are now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: ___ is attached; or ___ is unnecessary.

B. DATE 1C. SIGNATURE OF AGENCY REPRESENTATIVE APR 10 1990
ID. TITLE Chief, Policy and Management Division

7. ITEM NO. 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)
9. GRS OR 10. ACTION SUPERSEDED TAKEN

1 FN 30-19m - Commissary establishment files

The proponent of the Army Commissary Management Program has requested the following file number be established:

FN: 30-19m

Title: Commissary establishment files
Authority: To be determined
Privacy Act: Not applicable
Description: Documents relating to the review and approval of recommendations for the establishment or discontinuance of commissary facilities and storing facilities. Included are recommendations for establishment or discontinuance of such facilities, justification data, survey reports, approvals or disapprovals, and notification of establishment or discontinuance.

Office performing Armywide responsibility and responsibility for final approval: Destroy 2 years after discontinuance of related facility.

STANDARD FORM 115-E (rev. 8-83) Prescribed by GSA FPMR (41 CFR) 101-11.4