

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO. *NI-AU-90-17.*

TO: GENERAL SERVICES ADMINISTRATION  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED *4/26/90*

1. FROM (Agency or establishment)  
*Department of the Army*
2. MAJOR SUBDIVISION  
*U.S. Army Information Systems Command*
3. MINOR SUBDIVISION  
*DCSOPS (ASOP-MR)*
4. NAME OF PERSON WITH WHOM TO CONFER  
*Peter C. Criscuolo*
5. TELEPHONE EXT.  
*(602) 538-4746*

NOTIFICATION TO AGENCY

IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE ARCHIVIST OF THE UNITED STATES

*8/27/90*

*[Signature]*

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:    is attached; or   X   is unnecessary.

B. DATE C. SIGNATURE OF AGENCY REPRESENTATIVE D. TITLE

*APR 10 1990*

*[Signature]*

JAY A. RASCHKE

Chief, Policy and Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED	10. ACTION TAKEN JOB CITATION: (NARS USE)
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1	FN 30-191 - Commissary marketing/stockage program  The proponent of the Army Commissary Management Program has requested this file number be established as follows:  FN: 30-191 Title: Commissary marketing/stockage program Authority: To be determined Privacy Act: Not applicable Description: Documents establishing policies and correspondence pertaining to authorized stockage of items, vendor stocked items, contract stockage, merchandising, promotions, item master file including changes, item descriptions, not-in-stock reports, Universal Product Code correspondence and similar information. Disposition: Office performing Armywide responsibility: Destroy when superseded, cancelled, or when no longer needed for current operations. Other offices: Destroy after 2 years.		
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*Copy sent to agency 8-29-90*

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SUPERSEDED

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JOB CITATION! (NARS USE)

1

FN 30-19c - Commissary reports

The proponent of the Army Commissary Management Program has requested this file number be modified as follows:

FN: 30-19c

Title: Commissary reports

Authority: To be determined

Privacy Act: Not applicable

Description:

Documents, correspondence, follow-up data, and information constituting a part of the reporting system on commissary operations. Included are standard reports, interim reports, and additional one time reports that are not filed in a required area.

Disposition:

Office performing Armywide responsibility: Destroy after 5 years; feeder reports destroy after extraction of data.

Other offices: Destroy after 2 years.

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JOB CITATION: (NARS USE)

1 FN 30-19k - Commissary program projects

The proponent of the Army Commissary Management Program has requested this file number be established as follows:

FN: 30-19k

Title: Commissary program projects

Authority: To be determined

Privacy Act: Not applicable

Description:

Documents and correspondence resulting from actions taken to evaluate and improve the overall Army Commissary Program. Included are studies, market basket survey reports, independent research, survey and test results, coordinating actions, and related information and data to review or evaluate commissary programs and initiatives.

Disposition:

Office performing Armywide responsibility:

Destroy 2 years after completion of the project.

Other offices: Destroy after 2 years.

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1 FN 30-19m - Commissary establishment files

The proponent of the Army Commissary Management Program has requested the following file number be established:

FN: 30-19m

Title: Commissary establishment files

Authority: To be determined

Privacy Act: Not applicable

Description:

Documents relating to the review and approval of recommendations for the establishment or discontinuance of commissary facilities and storing facilities. Included are recommendations for establishment or discontinuance of such facilities, justification data, survey reports, approvals or disapprovals, and notification of establishment or discontinuance.

Office performing Armywide responsibility and responsibility for final approval:

Destroy 2 years after discontinuance of related facility.