

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO. *11A4-91-9*

DATE RECEIVED *6-6-91*

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

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| 1. FROM (Agency or establishment) <i>Department of the Army</i> | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION <i>U.S. Army Information Systems Command</i> | IAW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. | |
| 3. MINOR SUBDIVISION <i>DCSOPS (ASOP-MR)</i> | DATE | ARCHIVIST OF THE UNITED STATES |
| 4. NAME OF PERSON WITH WHOM TO CONFER <i>Peter Criscuolo</i> | <i>6/21/91</i> | <i>James W. Moore</i> |
| 5. TELEPHONE EXT. <i>(602) 538-4746</i> | | |

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or X is unnecessary.

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| B. DATE <i>2 May 91</i> | C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Monette Blanes GS13</i> | D. TITLE Chief, Policy Division |
| JAY A. RASCHKE | | |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARS USE) |
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| | Carrier Performance Files | <i>NN-166-204</i> | |
| | <p><u>Background</u> - The Military Traffic Management Command is the U.S. Army proponent for regulations related to transportation of Army materiel as freight. They have requested the disposition instruction for carrier performance records be changed from "destroy when no longer needed or when no longer approved as a carrier," to that shown below. The instructions below are based on 31 U.S.C. and 41 C.F.R. (see attached).</p> <p>FN: 55-355FRTp <u>Title:</u> Carrier Performance Files <u>Description:</u> Information reflecting carrier's qualifications and performance in moving personal property shipments. Included are letters of intent, brochures, inspection reports, commendations, quality control information, and suspension and revocation of suspension notices. <u>Disposition:</u> Destroy 10 years after carrier is suspended, disqualified, or ceases operation. Retain in current files area 5 years and <i>Retire to records center 5 years after carrier is suspended, disqualified, or ceases operation.</i></p> | | |