

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-AU-92-5</i>	DATE RECEIVED <i>7-20-92</i>
1. FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION U. S. Army Information Systems Command, Ft Huachuca, AZ			
3. MINOR SUBDIVISION DCSOPS (ASOP-MR)			
4. NAME OF PERSON WITH WHOM TO CONFER Juan Vega Jr.	5. TELEPHONE (602) 538-4746	DATE <i>3-19-94</i>	ARCHIVIST OF THE UNITED STATES <i>Credence Hickman Peterson</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>JUN 23 1992</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Jay A. Raschke</i> JAY A. RASCHKE	TITLE Chief, Policy Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>The Deputy Chief of Staff for Intelligence, proponent of AR 380-28, (O) Army Special Security Officer and Office System, has requested that the following file numbers be established.</p> <p><u>Background:</u> Sensitive compartmented information is defined as all information and materials requiring special intelligence community controls indicating restricted handling within collection programs and their end products. These special community controls are formal systems of restricted access established to protect sensitive aspects of sources, methods, and analytical procedures of foreign intelligence programs.</p> <p>FN: 380-28a Title: Sensitive compartmented information (SCI) billet files Authority: To be determined Privacy Act: Not applicable Description: Information relating to the approval and maintenance of SCI billet structures and SCI billets. Disposition: Destroy 1 year after transfer or deletion of billet.</p> <p><i>Copy sent to agency 3/24/94</i></p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION		JOB NUMBER	PAGE
			2 OF 2
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2	<p>FN: 380-28b Title: SCI contractor operation files Authority: To be determined Privacy Act: Not applicable Description: Information relating to civilian contractor operations. Included are DD Forms 254 (DOD Contract Security Classification Specification), Memorandums of Understanding (MOU), Memorandums of Agreement (MOA), contractor inspection correspondence, and related information. Disposition: Destroy 2 years after termination of government contracts.</p>		
3	<p>FN: 380-28c Title: Sensitive compartmented information facility (SCIF) accreditations and physical security files Authority: To be determined Privacy Act: Not applicable Description: Information relating to the physical security and construction of SCIFs. Included are SCIF concepts, Fixed Facility Checklists (FFC), Facility TEMPEST Assessment/Risk Analysis (FTA/RA), Technical Surveillance Countermeasures Inspection Reports (TSCM), TEMPEST Service Inspection Reports, Automated Data Processing Checklists, and related information pertaining to physical security and construction. Disposition: Destroy 2 years after termination of accreditation.</p>		