

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>N1-AU-94-11</i>	
1. FROM (Agency or establishment) -- U.S. ARMY		DATE RECEIVED <i>2-17-94</i>	
2. MAJOR SUBDIVISION HQ, U.S. ARMY INFORMATION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION INFORMATION REQUIREMENTS DIVISION, DCSOPS		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER KANDY LIGHT (ASOP-MP)	5. TELEPHONE (602) 538-8414	DATE <i>10/17/94</i>	ARCHIVIST OF THE UNITED STATES <i>Calvin C. Geddes</i>
<p>6. AGENCY CERTIFICATION</p> <p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,</p> <p><input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.</p>			
DATE <i>2/1/94</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>JAY A. RASCHKE</i> <i>Wayne Raschke</i>		TITLE CHIEF, INFORMATION REQUIREMENTS DIVISION
ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>BACKGROUND: Establishment of new files needed to meet the recordkeeping criteria of AR 750-43, Maintenance of Supplies and Equipment - Test, Measurement, and Diagnostic Equipment. AR-750-43 set policies that apply to calibration and repair support (C&RS) of test, measurement and diagnostic equipment (TMDE) used to support Army material missions. It assigns responsibilities for planning, directing, managing and operating the Armywide program for C&RS of TMDE.</p> <p>FN: 750-43a Title: TMDE Calibration Data Privacy Act: Not applicable. Description: Documents used for the control of quality of calibration and for establishing calibration intervals. Included are calibration data sheets, charts, graphs, statistical data, and similar data. Disposition: Destroy when item no longer requires calibration.</p>		

Copy send to Agency. @ 10/20/94

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OF

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2.	<p>FN: 750-43b Title: TMDE Case Files Privacy Act: Not applicable. Description: Equipment case files including technical requirements documentation, technical specifications, contract actions, equipment improvements reports, and similar information. Disposition: Destroy 2 years after obsolescence, discontinuance, or removal from inventory.</p>		
3.	<p>FN: 750-43c Title: TMDE Acquisition Forecast Privacy Act: Not applicable. Description: Documents created in forecasting TMDE requirements including 5-year plans and related information. Disposition: Destroy when superseded, obsolete, or no longer needed for current operations.</p>		
4.	<p>FN: 750-43d Title: TMDE Temperature and Humidity Files Privacy Act: Not applicable. Description: Documents, normally in the form of charts, which reflect weekly laboratory temperature and humidity readings. Disposition: Destroy after 1 year.</p>		
5.	<p>FN: 750-43e Title: TMDE Calibration Research, Development, Test, and Engineering Requirements Privacy Act: Not applicable. Description: Information relating to RDT&E efforts such as Calibration Coordination Group projects, NIST projects, and in-house projects. This includes such documents as meeting notes, tri-service agreements, project descriptions, and periodic progress reports. Disposition: Destroy when no longer needed for current operations.</p>		
6.	<p>FN: 750-43f Title: Calibration Techniques Privacy Act: Not applicable. Description: Primary Standards Laboratory documents created to control the calibration method and use of measurement standards maintained by the laboratory. Disposition: Destroy 2 years after completion of repair.</p>		
7.	<p>FN: 750-43g Title: TMDE Technical Measurement Audits Privacy Act: Not applicable. Description: Documents relating to evaluation of calibration activities capabilities to perform accurate, precision electronic and mechanical measurements. The documents include initial notification, instructions, listing of standards, measurements data, and final notification of results.</p>		

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8.	<p>FN: 750-43h Title: TMDE Technical Measurements Audits Privacy Act: Not applicable. Description: Documents relating to inspection of Calibration and Repair Activities. The documents include inspection results and corrective actions taken to correct deficiencies listed in the inspection reports. Disposition: Destroy after completion of next comparable audit.</p>		
9.	<p>FN: 750-43i Title: TMDE Calibration Cross Check Data Privacy Act: Not applicable. Description: Documents used to record information arrives from cross checks performed on Area TMDE Support Team standards. Disposition: Destroy after 2 years.</p>		