

REQUEST FOR RECORDS DISPOSITION AUTHORITY

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JOB NO.

NI-AU-94-17

DATE RECEIVED

4-11-94

TO: GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

FROM (Agency or establishment)

Department of the Army

NOTIFICATION TO AGENCY

I AW 44 U.S.C 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

MAJOR SUBDIVISION

U.S. Army Information Systems Command

DATE ARCHIVIST OF THE UNITED STATES

MINOR SUBDIVISION

DCSOPS (ASOP-MR)

NAME OF PERSON WITH WHOM TO CONFER

Peter Criscuolo

TELEPHONE EXT.

(602) 538-4746

CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

GAO concurrence: is attached; or X is unnecessary.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
20 Dec 90	JAY A. RASCHIE	Chief, Policy Division

ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED	10. ACTION TAKEN (NARS USE)
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X
1
The U.S. Army Materiel Command, preparer of AR 70-15, Product Improvement of Materiel, has requested a new file number be established to manage records related to evaluating Army materiel for improvement or upgrade as an alternative to new acquisitions. The proposed new file number would read as follows:

FN: 70-15a
 Title: Product improvement program
 Description: Information maintained by product improvement offices at Army major commands and major subordinate commands, and by product improvement proponents to monitor the development and fielding of modifications to existing Army materiel. Included are problem identifications and requirement validations, equipment improvement recommendations, review recommendations, concurrences, cost and analyses, fit application plans, test data, and in-process review reports.
 Disposition: Destroy 6 years after termination or completion of project.

follow by w/NARCS

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REQUEST FOR RECORDS DISPOSITION AUTHORITY

JOB NO.

GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20405

DATE RECEIVED

Name (Agency or establishment)
Department of the Army
ADDA SUBDIVISION
The Army Information Systems Command
ADDA SUBDIVISION
ADDA (ASOP-116)
NAME OF PERSON WITH WHOM TO CONTACT
Street City State
TELEPHONE EXT.
AOD 578-4767

NOTIFICATION TO AGENCY
1. IAW 44 U.S.C 3302a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.
DATE ARCHIVIST OF THE UNITED STATES

CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for agency in matters pertaining to the disposal of the agency's records; that the records used for disposal in this Request of 2 page(s) are not now needed for the needs of this agency or will not be needed after the retention periods specified; and written concurrence from the General Accounting Office, if required under the provisions of title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

AO concurrence: is attached; or is unnecessary.

7. SIGNATURE OF AGENCY REPRESENTATIVE: John A. MacBride
ID. TITLE: Chief, Policy Division

8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION:	10. ACTION TAKEN (NARS USE)
1. The U.S. Army Armament, Munitions, and Chemical Command, preparer of AR 702-16, has requested file numbers be established as shown below to acclimated records created under the Army Chemical Material Stockpile Reliability Program (CMSRP). We have included a copy of AR 702-16 and samples of subject records with this SF 115.		
2. FN: 702-16a Title: Surveillance historical data Description: Historical information on the performance of materiel over time. Disposition: Permanent. Cut off on discontinuance of surveillance activity.		
3. FN: 702-16b Title: Item serviceability/storability data Description: Detailed information on testing procedures and storage requirements for current (standard) type classified items. Disposition: Cut off when item is made obsolete. Transfer essential information to FN 702-16a, then destroy balance of data.		
4. FN: 702-16c Title: Development project data Description: Detailed serviceability/storability information for items currently in development. Disposition: Cut off when item is type classified.		

ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE)
cont.	Transfer essential information to FN 702-16a or 702-16b, then destroy balance of data.		
84	<p>FN: 702-16d Title: CMSP program data Description: The Chemical Materiel Surveillance Program (CMSP) encompasses wholesale and retail surveillance efforts not conducted under the stockpile laboratory test program (SLTP) or the stockpile function test program (SFTP). Includes baseline performance data and visual inspections and tests (initial receipt, pre-issue, and so forth) conducted as part of the supply readiness program or other quality control activities, execution information, and test data for analysis and reporting. Disposition: a. Project files - Review 2 years after completion of project. Extract essential information for transfer to 702-16a. Destroy balance of data. b. Program files - Destroy when no longer needed for current operations.</p>		
85	<p>FN: 702-16e Title: SLTP project data Description: Individual project information on SLTP efforts for items currently under development. Disposition: Review 2 years after project is completed. Extract essential information and transfer to 702-16a. Destroy balance of data.</p>		
86	<p>FN: 702-16f Title: SFTP project data Description: Individual project information on SFTP used to determine functional reliability, confirm shelf or service life, and detect trends in stockpile performance. Disposition: Review 2 years after project is completed. Extract essential information and transfer to 702-16a. Destroy balance of data.</p>		
87	<p>FN: 702-16g Title: CMSRP planning files Description: Documents on the overall function of planning, designing, and implementing the stockpile reliability program. Disposition: Destroy when superseded, obsolete, or no longer needed for current operations.</p>		

Four copies, including original to be submitted to the National Archives and Records Administration.