

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
U.S. Army

2. MAJOR SUBDIVISION  
U.S. Army Information Systems Command

3. MINOR SUBDIVISION  
Information Requirements Division (ASOP-MP)

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE  
Henry W. Persons, Jr. (301) 677-6410

LEAVE BLANK (NARA use only)

JOB NUMBER  
N1-AU-94-35

DATE RECEIVED  
9-20-94

### NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE ARCHIVIST OF THE UNITED STATES  
11-18-94 *Candy H. Light*

### 6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
15 Sep 94	<i>Kandy Light</i> KANDY LIGHT	Army Records Manager

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>HUMINT Intelligence Collection Files.</u> (381-100a)</p> <p>Information on the procurement and selection of HUMINT intelligence information. Included are intelligence collection plans, the scheduling of collection requirements, the monitoring and evaluation of collection priorities, audiovisual products and intelligence reference files.</p> <p>Privacy Act System: Not applicable.</p> <p>Disposition: <i>Permanent.</i></p> <p>a. Hardcopy or microform records which have not been converted to optical disk: Transfer to the National Archives in 5 year blocks when declassified or 50 years old, whichever is sooner.</p> <p>b. Hardcopy or microform records that have been converted to optical disk:</p> <p>(1) Hardcopy/microform: Destroy upon verification that the record copy information has been fully and accurately converted to optical disk.</p> <p>(2) Optical disk copy: Optical disk images will be converted to paper, microform, magnetic tape, 3480 class cartridge or any other medium that meets the</p>	N1-AU-83-30	

*Copies sent to NNT, NSX Agency and NIA @ 10/94*

*[Handwritten initials]*

**REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION**

JOB NUMBER

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	<p>standards specified in Subchapter B of 36 CFR Chapter XII before transfer to the National Archives' legal custody, which will take place in 5 year blocks when declassified or 50 years after the date of last action. Prior to transfer, National Archives and Army representatives will determine the medium in which the records will be transferred.</p> <p>Volume on hand: Minimal Annual accumulation: Minimal</p>		