

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Department of Defense	
2. MAJOR SUBDIVISION Office of the Secretary	
3. MINOR SUBDIVISION RMD	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Henry W. Persons, Jr.	(301) 677-6410

LEAVE BLANK (NARA use only)	
JOB NUMBER NI-AU-95-1	
DATE RECEIVED 10.19.94	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 11-18-94	ARCHIVIST OF THE UNITED STATES <i>Curtis</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE H. D. NEELEY <i>H. D. Neeley</i>	TITLE Records Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPPRESSED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Counterintelligence/Security Investigations.</u> (381-45c)</p> <p>Retention periods for investigative records will be as follows:</p> <p>a. Hardcopy or microform records which have not been converted to optical disk:</p> <p>(1) <u>Routine investigations.</u> Investigations of a minor nature. Destroy 15 years after the date of the last investigative action. Personnel security files on persons who are considered for affiliation with DoD will be destroyed after 1 year if the affiliation is not completed.</p> <p>(2) <u>Significant incidents or adverse actions.</u> Investigations resulting in an adverse personnel action or court-martial or other investigation required for long-term or legal use. Destroy 25 years after the date of the last action. Files determined to be of historical value or those of widespread value or Congressional interest. Permanent. Transfer to the National Archives after 25 years.</p> <p>(3) <u>Major investigations.</u> Investigations of treason, spying, espionage, sabotage, sedition and subversion or other major investigations of a counterintelligence/security nature. Permanent. Transfer to the</p>	NCL-330-76-1, Item 1a	

*Copy sent to Agency @ 12/8/94      End 1*

