

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK (NARA use only)

JOB NUMBER

NI-AU-95-3

DATE RECEIVED

2-21-95

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE for ARCHIVIST OF THE UNITED STATES

4/26/95

James E. Moore

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

U.S. Army

2. MAJOR SUBDIVISION

Publications and Printing Command

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Ken Denton

5. TELEPHONE

(703) 325-6277

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required;



is attached; or



has been requested.

DATE

6 Feb 95

SIGNATURE OF AGENCY REPRESENTATIVE

JOAN HAMILTON

Joan Hamilton

TITLE

INFORMATION MGMT SPEC

7. ITEM NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR SUPERSEDED JOB CITATION

10. ACTION TAKEN (NARA USE ONLY)

1. Numerical Files (internal)
Information accumulating in offices having authority to approve forms and resulting from the consideration, approval, control during existence, and revision or recission of specific forms. Included are requests for approval of forms, justifications, coordination information, instructions governing use of the form, and a copy of each edition of the form.

DISPOSITION:

Office having Army-wide responsibility:
Retain in office for 5 years, then retire to FRC. Destroy ~~after~~ ^{when} 75 years ~~old~~.
Other offices: Destroy 1 year after supersession or obsolescence of form.

NC1-AU-79-17

Copies sent to agency, NCF 5/2/95