

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
		JOB NUMBER <i>NI-AU-95-6</i>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <i>7-13-95</i>	
1 FROM (Agency or establishment) U S Army		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION HQ, U S Army Information Systems Command		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Information Requirements Division, DCSOPS			
4 NAME OF PERSON WITH WHOM TO CONFER KANDY LIGHT, Army Records Manager	5 TELEPHONE (520)538-8414	DATE <i>12-12-95</i>	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>5 Jun 95</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Kandy Light</i>		TITLE Army Records Manager

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8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

Background: Army Regulation 140-483 outlines the requirements for the life cycle management of Reserve facilities. The Office of the Chief of Army Reserves (OCAR) has requested establishment of a file number for the retention of information not normally filed under other authority. The OCAR point of

9 GRS OR SUPERSEDED JOB CITATION

10 ACTION TAKEN (NARA USE ONLY)

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1.	<p>contact for this section is SFC Susan Linder, telephone (703) 696-6008.</p> <p>FN: 140-483a Title: Life Cycle management of Reserve facilities. Authority: To be established Privacy Act: Not applicable. Description: Information pertaining to life cycle management of U.S. Army Reserve facilities. Included are documents on evaluation of requirements, available facilities, design concepts and alternatives, review comments; policy, procedures and provisions for maintaining, restoring and providing historical preservation of facilities; and sustaining documentation. Excluded are specific project files such as (AR 25-3a, Army Life Cycle Management of Information Systems; AR 210-15, Activation, Inactivation or change in Status of Installations; AR 210-20, Master Planning for Army Installations; AR 405-80, Utilization of Real Estate; AR 405-80, Granting Use of Real Estate; AR 415-35, Minor Construction). Disposition: a. Chief, Army Reserve: (1) If listed in the National Register of Historic Places: Permanent. Retire upon closure of facility or on revision of the master plan as a result of mission changes. (2) If not listed in the National Register of Historic Places: Destroy 20 years after supersession or 20 years after the facility is transferred from U.S. Army Reserve control, whichever is first. b. CONUSAs and MUSARCs: Destroy when no longer needed for current operations. c. Other offices of the Army Staff and major and intermediate command headquarters: Destroy 2 years after completion of project.</p>		