REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. Army

2. MAJOR SUBDIVISION
U.S. Army Total Army Personnel Command

3. MINOR SUBDIVISION
Records Management Program Division

4. NAME OF PERSON WITH WHOM TO CONFER
Kandy Light

5. TELEPHONE
(703) 806-3556

LEAVE BLANK (NARA use only)

JOB NUMBER
N1-AU-97-5

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
11-3-97

ARCHIVIST OF THE UNITED STATES
John W. Carlin

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
25 JUN 97	Ewe E Tolbert, Acting for Howard N. Greenhalgh	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Background: The proponent of AR 600-8-1, Casualty Operations/Assistance/Insurance, has requested disposition authority for FN: 600-8-1a. Title: Casualty Cases Privacy Act: Not applicable. Description: Documents relating to individual casualties. They are accumulated by casualty reporting activities and by the HQDA office which has staff responsibility for processing casualties. Included are copies of casualty reports and messages, notifications to next-of-kin, and related information. Disposition: a. Office having Armywide responsibility: PERMANENT. Retire to WNRC when 6 months old. Transfer to the National Archives when 25 years old. b. Other offices: Destroy when 2 years old. ARRANGEMENT: ALPHABETICAL BY SURNAME. VOLUME: APPROXIMATELY 2 CU. FT. ANNUALLY		

115-109

NSN 7540-00-334-4064
PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

NOV 10 ... MAR copy to: Agency DWDD