,					1-				
P	REQUEST FOR RECORDS DISPOSITION AUTHORITY					LEAVE BLANK (NARA use only)			
	(See instructions on reverse)][J	10B NUMBER 101-AK-97-12				
		rchives and Records Administra Iphi Road, College Park, MD 20			ATE RECEIV		1-97		
1 FRC	M (Agency o	or establishment)	 -		NOTIFICATION TO AGENCY				
U S Army					In accordance with the provisions of 44				
2 MAJOR SUBDIVISION					U.S.C. 3303a the disposition request				
U S Total Army Personnel Command 3 MINOR SUBDIVISION					including amendments, is approved except for items that may be marked "disposition not				
	Records Management Program Division						olumn 10		
		ON WITH WHOM TO CONFER	T5 TELEPHONE	DATE ARCHIVIST OF THE UNIXED STATES					
						0.00	1/2		
Be	tty S Burte	on	703-806-4388	11-3-97 Phil			(al		
6 AGI	ENCY CERTIF	ICATION							
1 her	eby certify	that I am authorized to act fo	r this agency in matte	ers per	taining to	the disposition	n of its records		
and 1	that the re	cords proposed for disposal on	the attached pa	ige(s) a	are not no	w needed for	the business of		
		will not be needed after the							
Gene	ral Accour	nting Office, under the provision	s of Title 8 of the GA	O Man	ual for Gu	idance of Fedei	ral Agencies,		
_									
[Is no	ot required, is attach	ed, or	has b	een reques	sted			
DATE		SIGNATURE OF AGENCY REPRESENT	TITLE						
13/	ny 97	HOWARD N GREENHALGH	Chie	f, Reco	ords Mana	gement Progra	m Division		
7					9	GRS OR	10 ACTION		
ITEM		8 DESCRIPTION OF ITEM AND PROI	POSED DISPOSITION			PERSEDED	TAKEN (NARA		
NO					JOB	CITATION	USE ONLY)		
1	FN 25-3				\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\				
	Authority	e Periodical approvals			NN-166-204				
	Privacy Act: Not applicable					i			
		Description Information related to approving the initiation of new							
		s, changes to existing periodica							
		approvals, and renewal after exp		S					
		Included are requests and noti n Retain in CFA Destroy who							
	Pishosino	an inclain in CIA Destroy Will	on no longer needed						
2	FN 25-3	(Oaaa							
_		stribution management			1				
Authority. Privacy Act Not applicable Description: Information and correspondence relating to the									
			on, and review of distribution management						
	Included are documents and information related to the establishment and management of stockrooms, media determination, violation of								
	distribution policies and procedures, exceptions or deviations to distribution policies and procedures and review of distribution lists or								
	schedules		on no longer and de-						
	ו טוspositic	on Retain in CFA Destroy who	en no longer needed						

115-109

NSN 7540-00-634-4064

STANDARD FORM 115 (REV 3-91) Prescribed by NARA 36 CFR 1228

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PREVIOUS EDITION NOT USABLE

OF Copy to, agency

RECOMMENDATION TO ...1E ARCHIVIST ON RECORDS DISPOSITION REQUEST

Job No N1-AU-97-12

SUMMARY

The Department of the Army has submitted job number N1-AU-97-12 consisting of 2 items in its MARKS (AR 25-400-2) File Series 25, Information Management. Under the current disposition for File number 25-30v, Periodical approvals, the records are scheduled for destruction upon expiration, supersession, or on discontinuance of the periodical. Army, for administrative purposes, is seeking approval to destroy the records when no longer needed. Item 25-30aaa, Distribution management, consists of routine and facilitative records relating to the distribution of Army publications. I recommend approval of Army's request that a temporary disposition be assigned to both series. I have discussed this job with Elaine Everly (NWP), who gave me her informal concurrence. This schedule should be approved as written.

RECOMMEND	DATION									
section	PPROVED FOR DISPOSAL The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this action, are disposable because they do not, or will not after the lapse of the period specified, have sufficient administrative, legal, research or other like to warrant their continued preservation by the Government									
and	2 <u>APPROVED FOR PERMANENT RETENTION</u> The records described under the following item or items have been appraised by the National Archives and Records Administration (NARA) and are determined to have sufficient historical or other value to warrant their continued preservation by the United States Government. The agency will transfer these records to the National Archives as specified.									
3 DISE	DISPOSITION NOT APPROVED The records described under the following item or items are not approved for disposition									
4 <u>WITHDRAWN</u> The records described under the following item or items have been withdrawn at the request of the agency and/or NARA										
FEDERAL REGIS	STER NO	TICE								
	Not required. Not required. Required — Copies Requested: Comments Received 0									
SIGNATURES										
		Title	Signature	Date						
APPRAISAL		Appraiser	Shower 7. Ctt	October 20, 1997						
		NWRM	In M	10/21/97						
		NWR	Mulul / Mulls	10121197						
CONCURRENCES		NWDD	Jeanne Schauble	10/28/97						
		NWP (Everly)	Claime C Guerly	10/27/97						
		NW	Geneda Phillipston	10130197						
			0	7						
NATIONAL ARCHIVE	ES AND RE	CORDS ADMINISTRATION		NA FORM 13133 (1-97)						