REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

	LEAVE BLANK (NARA use only)
	JOB NUMBER *N1-AU-99-8*

TO National Archives and Records Administration (NIR)
8601 Adelphi Road, College Park, MD 20740-6001

DATE RECEIVED *6-14-99*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved or "withdrawn" in column 10

1 FROM (Agency or establishment)
U S Army

2 MAJOR SUBDIVISION
U S. Total Army Personnel Command

3 MINOR SUBDIVISION
Records Management Program Division

4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE
Eve Roberts	703-806-4389

DATE	ARCHIVIST OF THE UNITED STATES
8-15-00	*[signature]*

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached   e(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required,   [ ] is attached, or   [ ] has been requested

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
28 May 99	HOWARD N GREENHALGH	Director, Records Management Division

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Domestic Technology Transfer Files		
1	FN 70-57a Title Domestic Technology Transfer Files PA N/A Description Information relating to the transfer of technology between designated Army laboratories and non-Federal collaborators Included are Cooperative R&D Agreements(CRDAs), Patent License Agreements (PLAs), and other documents related to the legal and policy basis for the establishment and administration of the Army Domestic Technology Transfer Program Disposition PERMANENT Code TEP Event is termination or supersession of CRDA or PLA. Keep in CFA until event occurs and then until no longer needed for conducting business, then transfer to RHA. The RHA will offer to NARA 5 years after the event	*Disposition: Code TE1D. Cancellation of agreement or patent keep in CFA until event occurs and then until no longer needed for conducting business, then transfer to RHA. The RHA will destroy record 15 years after the event.* *[initials] 3/30/00 Larami TMB*	
2	FN 70-57b Title Domestic Technology Transfer Database of CRDAs and PLAs PA N/A Description Information relating to the transfer of technology between designated Army laboratories and non-Federal collaborators Database includes information about Cooperative R&D Agreements (CRDAs) and Patent License Agreements (PLAs) Disposition Code KE6 Event is when no longer required for the generation of both current and historical reports on Technology Transfer Program Status Keep in CFA until event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then destroy		

115-109
NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE
STANDARD FORM 115 (REV 3-91)
Prescribed by NARA
36 CFR 1228

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
3	FN 70-57c Title·Domestic Technology Transfer Files Working Copies PA N/A Description Working copies of information relating to the transfer of technology between designated Army laboratories and non-Federal collaborators. Included are copies of Cooperative R&D Agreements (CRDAs), Patent License Agreements (PLAs), and other documents related to the legal and policy basis for the establishment and administration of the Army Domestic Technology Transfer Program Disposition· Code· K6 Keep in CFA until no longer needed for conducting business, but not more than 6 years, then destroy		
4.	~~NOTE~~ Electronic version of records created by electronic mail and word processing applications Delete when file copy is generated or when no longer needed for reference or updating, but in no case should it be maintained longer than the record copy. *whichever is later.*		