REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instructions on reverse)

TO: National Archives and Records Administration (NIR)
8601 Adelphi Road, College Park, MD 20740-6001

1. FROM (Agency or establishment)
   U.S. Army

2. MAJOR SUBDIVISION
   U.S. Total Army Personnel Command

3. MINOR SUBDIVISION
   Records Management Program Division

4. NAME OF PERSON WITH WHOM TO CONFER
   Betty S. Burton

5. TELEPHONE
   703-806-4388

6. AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached e(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

   ☑ is not required; ☐ is attached; ☐ has been requested.

7. ITEM NO.

   8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

   Gorgas Hospital Mortuary Records 1906 - Present

   These records were accumulated by the Gorgas Hospital Mortuary in Panama. Gorgas Hospital was inherited by the Army in 1979 from the Panama Canal Commission.

   1 FN: 638-2a
   Title: Mortuary Registers
   Authority: Privacy Act
   Description: These records consist of 87 post-bound volumes containing hand-written entries on over 45,000 individuals (U.S. and non-U.S. citizens) who died in Panama, and whose remains were processed through Gorgas Hospital mortuary. Information consists of deceased person's name; age; race; sex; nationality; occupation; residence; and date, place, and cause of death. Also includes information on disposition of remains, date and place of burial (if interred in Corozal Cemetery); including interment number; marker number; section, row, and grave number; date of cremation; or date shipped to the United States and name of vessel.
   Disposition: PERMANENT. Code TP. Transfer to the National Archives immediately upon approval of schedule.

   Volume of records: 20.0 CF
   Arrangement: Chronological

STANDARD FORM 115 (REV. 3-91)
PREVIOUS EDITION NOT USABLE

September 22, 1999

Prescribed by NARA
36 CFR 1228
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<tr>
<th>ITEM NO.</th>
<th>8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION</th>
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| 2       | **FN: 638-2b**  
Title: Card Index Abstracts  
Authority:  
Privacy Act:  
Description: Consists of 3" x 5" card index containing abstract of over 45,000 individuals who died in Panama. Contains deceased person's name, interment or cremation number, disposition of ashes or grave location (if interred in Corozal Cemetery), date of death, and date of burial or cremation.  
Disposition: PERMANENT. Code TP. Transfer to the National Archives immediately upon approval of schedule.  
Volume: 6.0 CF  
Arrangement: Alphabetical |
| 3       | **FN: 638-2c**  
Title: Electronic Database, 1906-present  
Authority:  
Privacy Act:  
Description: Computer files containing deceased individual's name and year of death for 45,000 individuals who died in Panama, and whose remains were processed through Gorgas Hospital mortuary. Used as a finding aid generated from data base entries. PERMANENT. Disposition: Code KE6. Event is until transfer of records to NARA. Keep in CFA until event occurs and then until no longer needed for conducting business but not longer than 8 years after the event; then destroy.  
Note: With the exception of the electronic database (FN 638-2c), no electronic copies of records created on electronic mail, word processing, or other office automation systems exist. |
| 4       | **FN: 638-2d**  
Title: Microfilm records of Mt. Hope and Corozal Cemeteries  
Authority:  
Privacy Act:  
Description:  
Disposition: PERMANENT. Code TP. Transfer to the National Archives immediately upon approval of schedule. |