

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED SEP 3 1974	JOB NO.
DATE APPROVED	MC-44-75-6

**TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

**1. FROM (AGENCY OR ESTABLISHMENT)
 DEPARTMENT OF THE ARMY**

**2. MAJOR SUBDIVISION
 THE ADJUTANT GENERAL CENTER**

**3. MINOR SUBDIVISION
 RECORDS MANAGEMENT DIVISION**

**4. NAME OF PERSON WITH WHOM TO CONFER
 Peter I Tomai**

**5. TEL. EXT.
 693-1938**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

9-26-74 *James B. Rhoads*
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

8/23/74
 (Date)

[Signature] **S. J. POMRENZE**
 (Signature of Agency Representative)

Chief, Records Mgt Division
 (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p><u>Veterinary Activities Reporting Files (928-10)</u> Documents used for determining workload of veterinary personnel engaged in activities of the Offices of the Veterinarian, Food Inspection, and Animal Medicine and for resource management of these activities. Included are Veterinary Activities Reports and similar or related documents.</p> <p>a. The Surgeon General: Destroy after 50 years.</p> <p>b. Other offices: Destroy after 2 years or on discontinuance, whichever is first.</p>		